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|  | Schola Europaea  Office of the Secretary-General  Pedagogical Development Unit |

Ref.: 2013-08-D-12-en-3 – WRITTEN COMMUNICATION

Orig.: EN

Pedagogical Development and Quality Assurance of the European Schools (2013-2014)

**BOARD OF GOVERNORS OF THE EUROPEAN SCHOOLS**

Meeting on 3, 4 and 5 December 2013 – Brussels

FOLLOW-UP ON THE MEETING OF THE JOINT BOARD OF INSPECTORS of 9 October 2013 – Brussels

**Joint Board of Inspectors**

**Long and Short Term Planning**

**OPINION OF THE JOINT BOARD OF INSPECTORS (JBI)**

**At its meeting of 9 October 2013, the JBI scrutinised the first version of the document ‘Pedagogical Development and Quality Assurance of the European Schools (2013-2014)’, including the presidency’s priorities for the 2013-2014 school year.**

**Certain changes and additions were made during the meeting.**

**The JBI approved the first version of the document with the changes and additions and forwarded it the Joint Teaching Committee for its information.**

**OPINION OF THE JOINT TEACHING COMMITTEE (JTC)**

**At its meeting of 10 and 11 October, the JTC took note of the document and of the amendments proposed by the JBI and is forwarding it to the Budgetary Committee for its information. This document takes account of the changes and additions in question.**

**OPINION OF THE BUDGETARY COMMITTEE (BC)**

**At its meeting of 5 and 6 November, the CB took note of the document and is forwarding it to the Board of Governors for its information.**

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## Introduction

The setting of the pedagogical objectives as well as the quality assurance of the European Schools type I are a responsibility of the different Boards of Inspectors:

* Board of Nursery and Primary Inspectors
* Board of Secondary Inspectors
* Joint Board of Inspectors.

The pedagogical development unit of the Secretary-general supports and coordinates the (preparatory) activities of the Boards of Inspectors.

The purpose of the present document is to provide each new school year a transparent view of:

* The pedagogical needs as they were identified by the Boards of Inspectors, Joint Teaching Committee or Board of Governors
* The activities that are planned to satisfy these needs
* The expected and attained results
* The plan of the activities
* The results at the end of the school year.

In order to realise the different goals within the organisational and budgetary resources a long and short time planning is developed. At the beginning of each school year the Joint Board of Inspectors will decide on the prior needs to be tackled, the activities to be organised and the responsibilities to be taken during the coming school year.

Projects that have come to an end (after 2 or 3 year maximum) will be replaced by new priorities. Also long term issues can come to an end or be integrated in a smaller or larger target. According to the needs (and resources) the presidency can submit new priorities to the Joint Board of Inspectors.

## Priorities of the presidency 2013-2014

In the light of the actual growth of the European Schools type I - by population as well as adhering member states - the need to keep an overall view on our responsibilities and tasks is clearly felt by the inspectors.

With the help of the pedagogical development unit we want to invest in coherence, transparency and continuity.

The priorities of the presidency 2013-2014 are:

* the harmonisation of L 2 - 4 syllabuses with the European Framework of Reference;
* the revision/adaptation of syllabuses by subject in view of shifting their focus from knowledge-based to competence-lased;
* the harmonisation of teaching methods in view of the implementation of teaching standards by regular in-school exchanges of experience /attending other teachers’ classes of the same type, for example teaching geography in French and teaching Geography in German or teaching Spanish or English as L3.
* assessment in the schools (follow-up on the recommendations of the WSI).

The Boards of Inspectors provide the pedagogical legitimisation of the European School system. Very often inspectors combine their work for the European Schools with other national duties. We want to pay respect for their passion and sustainable efforts by making their work behind the scenes more visible.

# Working groups

The Working groups are split in three categories:

1. Long term planning

The Boards of Inspectors take initiatives to respond to on-going/recurrent pedagogical needs. The following educational challenges are monitored in the long term by structural groups.

1. ****Reference**** groups

Some issues need to be debated and followed up with different partners of the ES (e.g. parents, students) in reference groups.

1. Short term planning

The Boards of Inspectors take initiatives to tackle issues that need a clear concrete answer in the short term (max 2-3 years).

1. Syllabuses

The Boards of Inspectors are responsible for the development, approval and implementation of the syllabuses. The syllabuses are at the heart of the quality of education. They are revised at regular time according to new educational objectives. A time path of 1-2-3 year average is foreseen depending on the novelty of the syllabus to be developed or revised.

4.1 Syllabuses revision

4.2 Approved syllabuses implementation follow up 2013-2014

4.3 Languages

To support the implementation of any new syllabus this WG deals with the development of guidelines, commentaries, additional teaching and learning material.

4.4 Other syllabuses for which a revision is planned in 2013-2014

4.5 Chronology of outdated syllabuses (before 2003) and not yet under revision (Proposal of the presidency 2013-2014: revision to be started if not started yet)

1. Other WGs – Coordinators meeting
2. Working Groups’ reports received at the OSG

## Long term planning

|  |  |  |
| --- | --- | --- |
| **Purpose** | **Name** | **Code** |
| ***Pedagogical Objectives European Schools***  To prepare the implementation of the methodology to determine the pedagogical objectives of the European Schools and to ensure the system’s pedagogical development.  The Boards of Inspectors will adopt the methodology, with the aim of:   * defining the general pedagogical objectives as part of type I schools’ autonomy; * evaluating their implementation; * ensuring the system’s pedagogical development.   - Harmonisation of the philosophy of the syllabuses (sub-group)  *Reference document: 2011-09-D-54-en-4*  *Latest Follow up Report:* ***2012-08-D-19-en-6 ; 2013-01-D-53-en-2 ;  2013-08-D-12-en-1***  *MANDATE BOG 2012-04-D-9-en-3 (n°2012/16 21/05/2012)* | ASSURQUAL  Quality Assurance | 0064 |
| ***Quality Assurance***  To prepare the implementation of Article 17 of the Convention, which concerns the Inspectors of the European Schools, the functions of the Board of Inspectors:   * to assure quality by setting up team and group inspections to supplement the work of individual inspectors and, by using the evaluation produced, to improve the quality of teaching and the standards of pupils’ attainment, * to ensure effective coordination and supervision of studies in all areas of the curriculum by providing appropriate specialist advice * to use the inspectors’ knowledge of the schools gained through inspection to spread good practice and promote harmonisation between sections and also inside of them. * to organise joint visits, team or group visits to inspect the teaching of a given subject or aspects of the work of the school   (Article 18 of the Convention)   * to make sure that inspection serves the purpose of promoting the self-evaluation of teachers and schools’ (Article 18 of the Convention).   *Reference document: 2010-D-139-en-6*  Memorandum2012-07-M-2  *Priority BIP & BIS 2011-2012* | WSICAD  Whole School Inspection | 0048 |

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| **Purpose** | **Name** | **Code** |
| ***Audit Accredited Schools***  ***(sub-group of WG WSI)***  To monitor the creation of a template for the audit of the accredited European Schools on the basis of the criteria and the template used for the Whole School Inspections  *Reference document: 2012-09-D-30-en-2*  *Latest Follow UP Report*  *Mandate JBI* | AUDAES  *Audit of the Accredited European Schools* | 0073 |
| ***Quality Assurance BAC***  To monitor the internal evaluation/quality assurance of the BAC exams ensuring:   * equity for students * harmonisation within and across sections and subjects * the value of BAC certificate supporting the “exam centres” * Temporary Working Group: BAC Oral and Written Model in L2 (work already finalised for L3 in 2012-2013) * Monitoring BAC oral questions (sub-group) * QA BAC written exams papers (sub-group)   *Reference document: 2011-01-D-48-en-1*  *Latest Follow up Report: 2013-01-D-41-en-1*  *Mandate BIS date* | CORBACOR  CORBACEC  BAC written and orals exams | 0051  0052 |
| ***Career’s guidance***  To monitor :   * policy and recommendations for implementation of career guidance * training in careers guidance teachers * processing of higher education applications   *Reference document: 2011-09-D-36-en-4*  *Latest Follow UP Report*  *Mandate BoG* | ORPROF  Career guidance | 0050 |
| ***ICT***  To monitor :   * the use of ICT in nursery and primary cycles   *Reference documents: 2010-D-218-en-1; 2012-01-D-43-en-1*  *Latest Follow Up Report*  *Priority of BIP2011-2012* | ICTP  ICT nursery and primary | 0015 |

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| --- | --- | --- |
| **Purpose** | **Name** | **Code** |
| ***Eurosport***  To prepare and evaluate EUROSPORT  *Reference documents: 2007-D-1610-en-3 (Eurosport Handbook)*  *Priority BIS* | EDPHYSS  Physical education (Eurosport) | 0034 |
| **Secondary Cycle – Group of experts in charge of the technological tool for mathematics S4-S7**  The group of experts is charged with the task of regularly reconsidering the choice of technological tool used, in the light of future technological developments and according to what is available commercially on the market.  Preparation and organisation of the permanent decentralised in-service training in mathematics  A proposal for the use of the calculator to be widened to other scientific subjects and economics  *Reference document: 2010-D-441-en-5; 2011-01-D-30-en-2;2010-D-571-en-2; 2010-D-242-en-3 ; 2010-M-44 ; 2012-01-D-29-en-3*  *Latest Follow up Report: 2010-11-M-2, 2011-05-M-2 ; 2012-05-M-3 ; 2012-07-M-4 ; 2012-11-M-1-clarification ; 2013-06-M1 ; 2013-06-M-6*  *Mandate BoG* | OUTTECH  Technological tool | 0062 |
| **Secondary Cycle – Group of experts in charge of the didactical tool for Human Sciences in S3**  The group of experts is charged with the task of regularly revising the didactical tool, which is printed every second year.  *Reference document: 2010-D-461-en-3*  *Latest Follow up Report:*  *Mandate BOG March 2010* | OUTDIDASH  Human Sciences didactical tool | 0072 |
| **Secondary Cycle – European School Science Symposium**   * to guide the ES in charge of the ESSS in its organisational work (annual event) * to inform the ES about the ESSS * to oversee the Symposium’s continuity and proper conduct in accordance with the rules established * to adapt, if necessary, the rules for the ESSS   *Reference document: 2013-05-D-29-fr-1*  *Latest Follow up Report:*  *Mandate BIS June 2013* | ESSS | 0076 |

## Reference groups

|  |  |  |
| --- | --- | --- |
| **Purpose** | **Name** | **Code** |
| **Educational Support**  To monitor the Educational support  - Policy on the Provision of Educational Support in the European Schools - 2012-05-D-14-en-7  - Provision of Educational Support in the European Schools - Procedural document - 2012-05-D-15-en-8  - Elaboration of the Annual Statistical report about Educational support in the ES  *Reference document:* 2012-05-D-14-en-7; 2012-05-D-15-en-8  *Latest follow-up report:*  *Mandate BOG: 2011* | EDUCSUP  Educational support Policy group | 0079 |
| ***Secondary cycle - Organisation of studies***  A proposal of a new organisation of studies in the secondary cycle to submit to the BoG by December 2013  Expected results:  The proposal will   * improve the flexibility and the efficiency of the organisation of the secondary cycle * improve the financial aspects (e.g. cost sharing debate) * study continuation of sections in secondary   Some mandates from the ‘Languages’ Working Group are still part of the new WG’s set of mandates:  1) the introduction of L3 from S1.  2) pupils would be obliged to continue studying two foreign languages up to the Baccalaureate or language competence certifications could be required on entering S6  3) the proposals from the ‘Classics’ Working Groups would be taken on board  4) the situation of SWALS should be evaluated  5) the cross-curricular project should be included in the Baccalaureate curriculum - need to define evaluation and embedment.  **Temporary sub-groups:**   * S4-S5 organisation **ORGETUS4S5 CODE 0078** * Religion/Ethics **ORGETURM CODE 0077**   *Reference document:*  *Latest Follow up Report: 2013-01-D-56-en-2*  *MANDATE BOG 2012-04-D-9-en-3 (PE n°2012/16 21/05/2012)*  **Sub group:**  **Secondary cycle – cross curriculum project BACEUR CODE 0001**  A proposal for a cross curriculum project for all the ES  Expected results:  o the project gives the opportunity to assess 5 of the 8 Key competences :  Digital competence / Learning to learn / Social and civic competence Sense of initiative and entrepreneurship / Cultural awareness and expression  o the project is successfully tested in pilot schools  Timing  2010-2011  2011-2012  2012-2013  *Reference document: 2011-05-D-33-en-7*  *Latest Follow up Report: 2013-01-D-45-en-1*  *Mandate BoG*  **New Sub group: Integration of SWALS pupils**  Press ahead with further study of Brussels I’s approach with respect to their policy on grouping pupils by language course, by profiles, in compliance with the rules governing the minimum and maximum sizes of groups, in order to determine whether it would be desirable to widen this practice to the system as a whole. | ORGETU | 0068 |

## Short term planning

Projects

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| Purpose | **Timing** | **Name** | **Code** |
| *Primary cycle - Assessment*  A proposal to adapt/change the actual system of assessment concept and tools including the school report  Expected results:   * a common Assessment Policy is adopted in the ES*(2011-01-D-61-en-3)* * the implementation of the Assessment Policy for the ES * new assessment tools are created (2011-09-D-42) * syllabuses are adapted to the new Assessment Policy (1st stage planned for 2013-2014: checking of all syllabuses in relation to the new assessment policy and the school report) * a proposal for school report(s)for primary cycle is submitted to the BIP (approved October 2013 for entry into force on 1 September 2014) * guidelines for the use of new assessment tools   *Secondary cycle Assessment (sub-group)*  *Reference document: 2011-01-D-61-en-3*  *Latest Follow up Report: JTC February 2012 – 2013-01-D-71-en-1*  *Priority BIP 2011-2012* | 2010-2011  2011-2012  2012-2013  Planning needs to be adapted →Mrs Dana Musilova | ASSPRIM | 0063 |
| Assessment secondary  Expected results:  Proposal concerning the marking/grading system in the secondary cycle:   * A proposed new marking scale with general assessment criteria in the three versions: French, English and German. * A proposal for a supervised pilot period for a few specific subjects   Subject: Competences-based assessment, including new marking scale, harmonisation of assessment, basic testing skills, assessment in WSI reports.  *Reference document: 2013-01-D-51-fr-1*  *Latest follow-up report: 2013-01-D-51-fr-2*  *Mandate BOG 2011* |  | ASSSEC  Assessment secondary | 0059 |
| SUB GROUP: ASSESSMENT POLICY JOINT WG (primary and secondary)   * Exchange of joint work * A proposed decentralised training course on the new marking scheme in primary and secondary |  | ASSPOL  Assessment policy | 0046 |

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| **Purpose** | **Timing** | **Name** | **Code** |
| ***Primary Cycle - Intermath***  Intermath pupils’ workbooks and teachers’ handbook updated to new mathematics syllabus  - prepare the yearly Coordinator’s meeting  *Reference document: Intermath books*  *Latest Follow up Report: Evaluation Mathematics Coordinators Meeting (May 2013): Intermath News Letter (February 2013)* | 9/2014: P1  9/2015: P2  9/2016: P3  9/2017: P4  9/2018: P5 | INTERM | 0008 |
| ***Continuous professional development of pedagogical staff***  A proposal of a continuous professional development policy in the ES  New proposal for revision of the ‘Structure of in-service training in the nursery, primary and secondary cycles’ documents (planned for 2013-2014)  A proposal of teaching standards done  Expected results:   * the proposal is in line with the founding principles of the ES and the EU policy on education; * the proposal is in line with the Quality Assurance and Development framework in the ES * the proposal is in line with the whole school inspection framework * the proposal is in line with the Assessment policy for pupils   *Reference document: PE 2013/2 – 2012-09-D-11-en-3*  *Latest Follow up Report: 2012-01-D-37-fr-2*  *Priority BIP & BIS 2011-2012*  MANDATE JTC: tools 2013-01-D-55-en-2 | 2011-2012  2012-2013  2013-2014 | ASSTEAC | 0056 |

## Syllabuses

### Syllabus revision

|  |  |  |  |
| --- | --- | --- | --- |
| **CYCLE** | **NAME** | **CHAIR** | **CODE** |
| P | English L1 P | Mr Scott | **0009** |
| P | Greek L1 | Mr Salamouras | **0074** |
| S | Latin syllabus | Mr Willé | **0037** |
| S | Biology syllabus | Mr Ries | **0038** |
| S | Chemistry syllabus | Mr Ries | **0039** |
| S | ICT syllabus | Mr Brzakala | **0041** |
| S | Physics syllabus | Mr Brzakala | **0044** |
| S | Integrated science syllabus | Mr Ries | **0045** |
| S | Career’s guidance syllabus | Mr Damkjaer | **0050** |
| S | New Syllabus for all L2 Basic + Advanced | Mrs Eckerstorfer | **0058** |
| S | Greek syllabus L1 secondary and L1 advanced | Mrs Kalogridou | **0075** |

### Approved syllabuses implementation follow up 2013-2014

|  |  |  |  |
| --- | --- | --- | --- |
| **CYCLE** | **NAME** | **CHAIR** | **CODE** |
| P | Primary –French L1  **To be presented at the JTC in October 2013** | Mr Hastert/Mr Hess | **0060** |
| P | German L2 | Mr Schimek | **0065** |
| P | English L2 | Mrs O'Sullivan | **0010** |
| P | French L2 | Mr Hastert/Mr Hess | **0011** |
| P | Common L2 curriculum (FR-EN-DE) | Mrs Mattossi, Mrs O'Sullivan, Mr Schimek | **0047** |
| P | Primary Art education  **To be presented at the JTC in October 2013 for a transitional period of 1 year immediately in 2013-2014 and to be fully implemented on 1 September2014** | Mr Ottosson, Mrs Droc | **0014** |
| P (Nur) | Early Education Curriculum (new mandate) | Mrs Huisman | **0013** |
| M | Slovak | Mrs Handzelova, Mrs Nevrlova | **0020** |
| S | History syllabus S6-S7 | Mrs Coelho | **0036** |
| S | Economy syllabus revision S6-S7 | Mrs Sofronieva | **0040** |
| S | Geography syllabus S6-S7 | Mrs Soomlais (to be replaced) | **0035** |
| S | Portuguese syllabus L1 and L1 advanced S6-S7 | Mrs Coelho | **0066** |
| M | Finnish –Swedish ONL | Mrs Huisman |  |

### Languages

|  |  |  |  |
| --- | --- | --- | --- |
| **CYCLE** | **NAME** | **CHAIR** | **CODE** |
| S | Dutch Language | Mrs Wijgh |  |
| S | English Language | Ms Hadley |  |
| S | French Language | Mr Willé/Mr Soler (expert) | **0028** |
| S | German Language | Mrs Eckerstorfer | **0022** |
| S | Italian Language | Mr Ricciardelli | **0030** |
| S | Spanish Language | Mrs González Medina | **0027** |

### Other syllabuses for which a revision is planned in 2013-2014

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Approval** | **Subject** | **Timing** | **Remarks** | **Code** |
| 4/2008 (S6-S7)  4/2000 (S1-S4) | Secondary – Danish L1 | 2013-2014 |  | 2008-D-371-da-4  15-16/04/2008  **Mr DAMKJAER** |
| 2/2005 | Secondary – German L1 | 2013-2014 |  | 2004-D-8210-de-3  1-2/2/2005  **Mr WALZ** |
| 04/2006 | Primary + Secondary – Hungarian L1 | 2013-2014 |  | 2006-D-342-hu-4  25-26/04/2006  **Mrs MIKINA –Mrs NYIRO** |
| 04/2007 | Primary (New) + Secondary – Latvian L1 | 2013-2014 |  | 2007-D-592-lv-4  17-18/04/2007  **Mrs ARKLE – Mr VENZEGA** |
| **New** | Secondary – Jewish religion | 2013-2014 |  | **Mr TAUBER** |
| **New** | Primary – Romanian L1 | 2013-2014 |  | **0080**  **Mrs DROC** |
| **New** | Secondary – Advanced Finnish L1 | 2013-2014 | Done mainly in Finland | **Mrs HUISMAN** |

### Chronology of outdated syllabuses (before 2003) and not yet under revision (Proposal of the presidency 2013-2014: revision to be started if not started yet)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Approval** | **Subject** | **Timing** | **Remarks** | **Code** |
| 5/1983 | Secondary- Italian L1 advanced S6-S7 |  |  | 96-D-329-it-2  19-20/05/1983??  **Mr RICCIARDELLI** |
| 4/1997 | Primary German L1 | 2013-2014 | Approved by the JBI/JTC October 2013 | 97-D-136  22-23/04/1997  **Mrs RUCYS** |
| 1/1998 | Secondary - Philosophy S6-S7 2/4periods  **(Priority 2012-2013)** |  |  | 1998-D-12-fr-2  27-28/01/1998  **Mr RICCIARDELLI** |
| 1/1998 | Secondary- Non-confessional Ethics  **(Priority 2012-2013)** |  | Is waiting for the decision concerning the Organisation of Studies | 1998-D-22-fr-2  27-28/01/1998  **Mr BRZAKALA** |
| 5/2002 | Primary- Non-confessional Ethics  **(Priority 2012-2013)** |  | Is waiting for the decision concerning the Organisation of Studies | 2002-D-56  22-23/5/2002  **Mrs VERMEIRE** |
| 1/2000 | Secondary- French L1 advanced s1-s7 |  |  | 2000-D-18  26-27/01/2000  **Mr WILLE** |
| 4/2001 | Primary - European Hours  **(Priority 2012-2013)** |  | Decision of the JBI/JTC October 2013 | 2001-D-85  24-25/04/2001 |
| **Approval** | **Subject** | **Timing** | **Remarks** | **Code** |
| 4/2001 | Secondary – Geography 2 periods (always in application for the 4th and 5th year) |  |  | 2001-D-75-fr-2  24-25/04/2001  **To be nominated** |
| 5/2003 | Primary – Discovery of the world |  | Decision of the JBI/JTC October 2013 | 2002-D-7710-fr-3  6-8/5/2003  **Mr.Ottosson/**  **M. Hastert** |
| 5/2003 | Primary – Musical Education |  | Decision of the JBI/JTC October 2013 | 2002-D-7410-en-3  6-8/5/2003  **Mrs MUSILOVA** |
| 5/2003 | Primary – Physical Education | 2013-2014 | Decision of the JBI/JTC October 2013 | 2002-D-7510-en-3  6-8/5/2003  **Mrs LACZYNSKA** |
| 4/2005 | Secondary- French L1 s1-s7 |  |  | 2005-D-252-fr-4  25-27/4/2005  **Mr WILLE** |
|  | Primary - ICT  (Guidelines) |  |  | 2012-01-D-43-fr-1  **Mrs STEFANOVA (to be replaced)**  **0015 ICTP Reflexion group** |
|  |  |  |  |  |

## Other WGs - Coordinators meeting

|  |  |  |  |
| --- | --- | --- | --- |
| **CYCLE** | **INTITULE** | **PRESIDENT(E)** | **CODE** |
| S | English L1 Coordinators | Ms Hadley | **0023** |
| S | English L2-L4 Coordinators | Ms Hadley | **0026** |
| S | Italian Coordinators L1 | Mr Ricciardelli | **0029** |
| S | Music Coordinators | Mrs Wijgh |  |
| S | Art Coordinators | Mrs Nilsson |  |
| P | Math Coordinators | Mrs Van Den Bosch | **0016** |

## Working Groups’ reports received at the OSG

# Continuous professional development

The Boards of Inspectors take a large responsibility in the support of the professional development of the pedagogical staff (with exception of the management staff).

According to the agreed policy, training is provided in different ways to support the quality of teaching and learning.

## In-service training plan year 2013

### Nursery and Primary Cycles: In-service training courses scheduled for 2013

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Dates** | **Subjects** | **Inspectors responsible** | **Places** | **Number**  **Participants** | **Number Experts** | **Remarks** | **Previous** | **N°** | **O.** |
| **24-25 September** | **GERMAN Teachers** | **Mr SCHIMEK  Mrs RUCYS** | **BXL IV** | **40-50** |  | **All German teachers from Class 1-2** | **2011** | **7** | **☑** |
|  | **SWEDISH L1** | **Mr OTTOSON**  **Mrs NILSSON** |  |  |  | **Joint in-service**  **(account with secondary inset)** | **2010** |  |  |

### Secondary Cycle: In-service training courses scheduled for 2013

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Dates** | **Subjects** | **Inspectors responsible** | **Places** | **Number**  **Participants** | **Number Experts** | **Remarks** | **Previous** | **N°** | **O.** |
| **24 September** | **FI – SW ONL** | **Mrs HUISMAN**  **Mrs NILSON (as observer)** | **BXL II** | **Teachers FI/SW ONL from BXL II and LUX I** | **2** |  | **1st time** | **16’** | **☑** |
| **26-28 September** | **HISTORY** | **Mrs COELHO** | **MOL** | **48** | **1** |  | **2007/2010** | **13** | **☑** |
| **27 September** | **CAREER GUIDANCE** | **Mr DAMKJAER** | **BXL III** | **40** | **1** |  | **2012** | **14** | **☑** |
| **17-19 October** | **GERMAN L2-L4** | **Mrs ECKERSTORFER** | **MUNICH** | **45** | **1 + 3 (Bacc)** |  |  | **18** | **☑** |
| **24-25 October** | **MUSIC** | **Mrs WIJGH** | **MOL** | **40** | **2** |  | **2007** | **15** | **☑** |
| **14-15 November** | **SWEDISH L1 (p+s)** | **Mrs NILSSON**  **Mr OTTOSSON** | **MOL** | **24** | **2** | **Joint inset** | **2010** | **16** |  |
| **October to December** | **MATHEMATICS** | **Mr BRZAKALA** | **Local** | **All mathematics teachers 4-7** | **0** | **Decentralised** | **2010/2011/2012** | **17** |  |
| **15-16 November** | **DIRECTORS + DEPUTIES** | **OSGES** | **BXL IV** | **50** | **1** | **Specific budget** | **2012** | **19** |  |

## In-service training plan year 2014

### Nursery and Primary Cycles: In-service training courses scheduled for 2014

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Dates** | **Subjects** | **Inspectors responsible** | **Places** | **Number**  **Participants** | **Number Experts** | **Remarks** | **Previous** | **N°** | **O.** |
| **January** | **FRENCH L1** | **Mr HASTERT** | **LUX 2** |  |  | **ALL COORD. FR SECTION** |  |  |  |
| **January** | **Art Coordinators** | **Mrs DROC**  **Mr OTTOSSON** | **BXL** | **16** | **1** | **Decentralised** |  |  |  |
| **February/March** | **GREEK L1** | **Mr SALAMOURAS** | **BXL III** | **20** | **2** |  | **2010** |  |  |
| **January** | **GERMAN Teachers** | **Mr SCHIMEK  Mrs RUCYS** | **MOL** |  |  | **All German teachers from Class 3-5** | **2011** |  |  |
|  | **EEC** | **Mrs HUISSMAN** |  | **35** | **1** | **Follow up** | **2011** |  |  |
| **1st semester** | **DANISH** | **Mr TAUBER** |  |  |  | **Postponed from 2012** | **2009** |  |  |
| **postponed to 1st SEMESTER 2014 - Hungarian** | **HUNGARIAN** | **Ms Mikina**  **(new inspector)** | **BXL I** | **15** | **2** | **Scheduled for November 2013,** | **2010** |  |  |
| **April** | **EDUCATIONAL SUPPORT** | **Mrs MUSILOVA**  **Mrs HUISMAN** | **MOL** | **25 - 30** | **1 - 2** | **Joint in-service** | **Annual** |  |  |
| **2nd semester** | **PORTUGUESE L1** | **Mr GUERREIRO** |  |  |  |  | **2007** |  |  |
|  | **SLOVENE** | **Mrs ZVEGLIC** |  |  |  | **Paid for by the Ministry** | **2013** |  |  |
| **1st semester** | **LATVIAN** | **Mrs ARKLE** | **BXL II** | **6** | **1 - 2** |  | **1st time** |  |  |
| **1st semester** | **NOTATION SECONDARY/NEW SCHOOL REPORT PRIMARY** | **Mrs MUSILOVA**  **Mrs VAN DEN BOSCH**  **Mrs O’SULLIVAN**  **Mrs ECKERSTORFER**  **Mrs WIJGH**  **Mr DAMKJAER** | **Local** | **40P + 40S**  **SECTION COORD.** |  | **JOINT INSET Decentralised** | **New** |  |  |
| **7-9 July** | **POLISH** | **Mrs LACZYNSKA** | **WARSAW** | **19** | **1** | **A part paid for by the Ministry** | **2013** |  |  |

### Secondary Cycle: In-service training courses scheduled for 2014

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Dates** | **Subjects** | **Inspectors responsible** | **Places** | **Number**  **Participants** | **Number Experts** | **Remarks** | **Previous** | **N.** | **O.** |
| **April/May** | **LITHUANIAN**  **(P+S)** | **Mrs JURAITIENE**  **Mrs VALIUSKEVICIENE** | **LUX I** | **14** | **2** | **Joint inset** | **2010** |  |  |
| **January/April** | **MATHEMATICS** | **Mr BRZAKALA** | **Local** | **All mathematics teachers 4-7** | **0** | **Decentralised**  **continuation of 2013** | **2010/2011/**  **2012/2013** |  |  |
| **2nd Semester** | **PHYSICS** | **Mr BRZAKALA** | **Local** |  |  | **Decentralised** | **-** |  |  |
| **1st Semester** | **ICTC** | **Mr BRZAKALA** | **Local** |  |  | **Decentralised** | **2006** |  |  |
| **March** | **GEOGRAPHY** | **Mrs SOFRONIEVA** | **MOL** | **35** | **2** |  | **2011** |  |  |
| **March** | **ESO (Educ. For sustainable develop.)** | **Mr OTTOSSON** |  |  |  |  |  |  |  |
| **1st Trimester** | **DANISH L1** | **Mr DAMKJAER** | **LUX II** | **15** | **2** |  | **2012** |  |  |
| **September** | **CAREER’S GUIDANCE** | **Mr DAMKJAER** |  | **40** | **1** |  | **2013** |  |  |
| **20-22 November** | **PHYSICAL EDUCATION** | **Mrs ECKERSTORFER** | **LUX II** | **38** | **2** |  | **2012** |  |  |
| **September/October** | **PORTUGUESE L1, L1 Adv., L4** | **Mrs COELHO** | **BXL III** | **14** | **2** |  | **2011** |  |  |
| **March** | **GREEK L1** | **Mrs KALOGRIDOU** | **BXL III** | **All teachers** | **-** | **Travel expenses** |  |  |  |
| **2nd Semester** | **LATIN** | **Mr WILLE** |  |  |  | **Postponed from 2013** | **2009** |  |  |
| **2nd Semester** | **CHEMISTRY** | **Mr RIES** |  |  |  | **Postponed from 2013** | **2010** |  |  |
| **March/April** | **DIRECTORS + DEPUTIES** | **OSGES** |  | **45** | **2** | **Specific budget** | **Annual** |  |  |

## In-service training reports received at the OSG

# Responsibilities 2013-2014

The Members of the Board of Inspectors take responsibility for the follow up of different subjects and pedagogical issues. The expertise of each inspector is most welcome in the Board. In some subjects expertise is not always available. Therefore the Boards would like to encourage the delegations to appoint inspectors with diverse areas of expertise.

## Nursery and Primary Cycles

|  |  |  |
| --- | --- | --- |
| Subject/Issues | Inspector/spokesman | Substitute inspector |
| L1 | All national Inspectors |  |
| “Early Education” Curriculum | Mrs Tuula Marja HUISMAN | Mrs Dana MUSILOVA |
| L2 FR | Mr Pierre HESS  Mr Serge HASTERT  Mr Pierre BRZAKALA (secondary) |  |
| L2 EN | Mrs Anne O’SULLIVAN  Mr David SCOTT |  |
| L2 DE | Mr Franz SCHIMEK  Mrs Dagmar RUCYS |  |
| MATHEMATICS | Mrs Linde VAN DEN BOSCH | Mrs Urszula LACZYNSKA |
| DISCOVERY OF THE WORLD | Mr Per-Olov OTTOSSON | Mr HASTERT |
| ART | Mr OTTOSSON  Mrs Gabriela DROC | (Mrs Dagmar RUCYS) |
| MUSIC | Mrs Dana MUSILOVA | Mrs Ida JURAITIENNE |
| PHYSICAL EDUCATION | Mrs Urszula LACZYNSKA | Mr OTTOSSON |
| EUROPEAN HOURS | Mr SCHIMEK | Mrs Linde VAN DEN BOSCH |
| MORALE NON CONFESSIONAL | Mrs Els VERMEIRE | Mrs Dana MUSILOVA |
| ICT (guidelines) | ~~Mrs Elena STEFANOVA~~ (**to be replaced**) |  |
| EDUCATIONAL SUPPORT | Mrs Dana MUSILOVA  Mrs Tuula Marja HUISMAN |  |
| SCHOOL TRIPS | Mr SCOTT |  |
| CPD | Mrs Els VERMEIRE |  |
| INDUCTION OF NEW TEACHERS | Mrs Linde VAN DEN BOSCH |  |
| TRANSITION | Mrs Dana MUSILOVA |  |
| DIFFERENTIATION PLANNING/TEACHING/LEARNING | Mrs DROC | Mr Helder LOPO GUERREIRO |
| ASSESSMENT PUPILS | Mrs Dana MUSILOVA | Mrs Anne O’SULLIVAN  Mrs Linde VAN DEN BOSCH |
| ASSESSMENT TEACHERS | (Mrs Els VERMEIRE) | Mrs Dagmar RUCYS |
| SCHOOLS SELF EVALUATION | Mr Georgios SALAMOURAS | Mr Helder LOPO GUERREIRO |

## Secondary cycle:

|  |  |  |  |
| --- | --- | --- | --- |
| **LANGUAGES** | | **Main Inspector** | **Alternate Inspector** |
| **BG** | Language 1 | Mrs Zdravka SOFRONIEVA |  |
|  |  |  |  |
| **CS** | Language 1 | Mrs Dana MUSILOVA |  |
|  |  |  |  |
| **DA** | Language 1 | Mr Lars DAMKJAER |  |
| Foreign Language | Mr Lars DAMKJAER |  |
|  |  |  |  |
| **DE** | Language 1 | Mr Stefan WALZ | Mrs Karin ECKERSTORFER |
| Foreign Language | Mrs Karin ECKERSTORFER | Mr Stefan WALZ |
|  |  |  |  |
| **EL** | Language 1 | Mrs Margarita KALOGRIDOU | Mr ANASTASIADES (CY) |
| Foreign Language | Mrs Margarita KALOGRIDOU | Mr ANASTASIADES |
|  |  |  |  |
| **EN** | Language 1 | Ms Moyra HADLEY |  |
| Foreign Language | Ms Moyra HADLEY | Mrs Joan SUTTON |
|  |  |  |  |
| **ES** | Language 1 | Mrs Eugenia GONZALEZ MEDINA |  |
| Foreign Language | Mrs Eugenia GONZALEZ MEDINA |  |
|  |  |  |  |
| **ET** | Language 1 | replaced by Mrs Maie KITSING |  |
|  |  |  |  |
| **FI** | Language 1 | Mrs Tuulamarja HUISMAN |  |
|  |  |  |  |
| **FR** | Language 1 | Mr Dominique WILLE |  |
| Foreign Language | Mr Dominique WILLE |  |
|  |  |  |  |
| **GA** | Foreign Language | Mrs Joan SUTTON |  |
|  |  |  |  |
| **HU** | Language 1 | Mrs Zsuzsanna NYIRŐ |  |
|  |  |  |  |
| **IT** | Language 1 | Mr Fiore RICCIARDELLI |  |
| Foreign Language | Mr Fiore RICCIARDELLI |  |

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| **LANGUAGES** | | **Main Inspector** | **Alternate Inspector** |
| **LT** | Language 1 | Mrs Violeta VALIUŠKEVIČIENÉ |  |
|  |  |  |  |
| **LV** | Language 1 | Mr Normunds VENZEGA |  |
|  |  |  |  |
| **MT** | Language 1 | Mr Georges MIFSUD |  |
| Foreign Language | Mr Georges MIFSUD |  |
|  |  |  |  |
| **NL** | Language 1 | Mrs Ingrid WIJGH |  |
| Foreign Language | Mrs Ingrid WIJGH |  |
|  |  |  |  |
| **PL** | Language 1 | Mr Konrad LESZCZYNSKI |  |
|  |  |  |  |
| **PT** | Language 1 | Mrs Helena Maria COELHO |  |
| Foreign Language | Mrs Helena Maria COELHO |  |
|  |  |  |  |
| **RO** | Language 1 | Mrs Anca-Denisa PETRACHE |  |
|  |  |  |  |
| **SK** | Language 1 | Mrs Jana HANDZELOVÁ |  |
|  |  |  |  |
| **SL** | Language 1 | Mrs Mojca POZNANOVIČ-JEZERSEK |  |
|  |  |  |  |
| **SV** | Language 1 | Mrs Karin NILSSON |  |
| Foreign Language | Mrs Karin NILSSON |  |

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| **OTHER SUBJECTS** | **Main Inspector** | **Alternate Inspector** |
| **BIOLOGY** | Mr Edouard RIES |  |
|  |  |  |
| **CHEMISTRY** | Mr Edouard RIES |  |
|  |  |  |
| **ECONOMICS** | Mrs Zdravka SOFRONIEVA |  |
|  |  |  |
| **ART** | Mrs Karin NILSSON |  |
|  |  |  |
| **MUSIC** | Mrs Ingrid WIJGH |  |
|  |  |  |
| **PHYSICAL EDUCATION** | Mrs Karin ECKERSTORFER |  |
|  |  |  |
| **GEOGRAPHY** | Mrs Zdravka SOFRONIEVA |  |
|  |  |  |
| **ANCIENT GREEK** | Mrs Margarita KALOGRIDOU | Mr ANASTASIADES (CY) |
|  |  |  |
| **HISTORY** | Mrs Helena Maria COELHO |  |
|  |  |  |
| **ICT** | Mr Pierre BRZAKALA |  |
|  |  |  |
| **LATIN** | Mr Dominique WILLE |  |
|  |  |  |
| **MATHEMATICS** | Mr Pierre BRZAKALA |  |
|  |  |  |
| **ETHICS** | Mr Fiore RICCIARDELLI | Mr Pierre BRZAKALA |
|  |  |  |
| **PHILOSOPHY** | Mr Fiore RICCIARDELLI | Mrs Els VERMEIRE |
|  |  |  |
| **PHYSICS** | Mr Pierre BRZAKALA |  |
|  |  |  |
| **HUMAN SCIENCES** | Mrs Helena Maria COELHO | Mr Konrad LESZCZYNSKI |
|  |  |  |
| **INTEGRATED SCIENCE** | Mr Edouard RIES |  |
|  |  |  |
| **RELIGION** | Mr Hendrik TAUBER |  |

# Inspection visits

In the European Schools system the inspectorate fulfils a double role. On the one hand the inspectorate takes the lead in the setting of the curriculum and the pedagogical objectives as well as in supporting the quality of education.

On the other hand the inspectorate is responsible for assessment and evaluation of individuals and of the schools as a whole.

## Individual statutory evaluation visits of pedagogical staff 2013-2014

|  |  |
| --- | --- |
| Evaluation visits to be conducted between September and December 2013 (2nd year of secondment) | 157 seconded teachers – confirmation of the contract |
| Evaluation visits to be conducted between September 2013and June 2014 (5th year of secondment) | 191 seconded teachers – extension of the contract |
| TOTAL 2013-2014 | 348 seconded teachers have to be evaluated |

## Whole school inspections

Long term calendar

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **School** | **2013** | **2014** | **2015** | **2016** | **2017** | **2018** |  |  |  |
| **Alicante** | **MAY** |  |  |  |  |  |  |  | **Desk research/**  **Follow-up inspection** |
| **Bergen** |  |  |  | **OCTOBER** |  | **NOVEMBER** |  |  | **Whole school inspection** |
| **Brussels I** | **MAY** |  |  |  |  |  |  |  |  |
| **Brussels II** |  |  | **NOVEMBER** |  | **NOVEMBER** |  |  |  | **1 Inspector P / 1 Inspector S** |
| **Brussels III** | **NOVEMBER** |  |  |  |  |  |  |  | **4 or 6 Inspectors (depending on the**  **size of the school)** |
| **Brussels IV** |  | **MARCH** |  |  |  |  |  |  |  |
| **Culham** |  |  |  | **NOVEMBER** |  | **NOVEMBER** |  |  |  |
| **Frankfurt** |  | **NOVEMBER** |  |  |  |  |  |  |  |
| **Karlsruhe** |  |  | **APRIL** |  | **MAY** |  |  |  |  |
| **Luxemburg I** | **MARCH** |  |  |  |  |  |  |  |  |
| **Luxemburg II** |  |  | **NOVEMBER** |  |  |  |  |  |  |
| **Mol** |  |  |  | **MARCH** |  | **MARCH** |  |  |  |
| **Munich** |  |  |  | **MAY** |  | **MAY** |  |  |  |
| **Varese** |  | **MAY** |  |  |  |  |  |  |  |
| **Total** | **2 DR/4 WSI** | **4 DR/3 WSI** | **4 DR/3 WSI** | **4 DR/4 WSI** | **1 DR /2 WSI** | **/4 WSI** |  |  | **15 DR/20 WSI**  **about 6 years** |

**WSI conducted during the school year 2013-2014:**

# Results of 2013-2014