



Schola Europaea

Office of the Secretary-General

Pedagogical Development Unit

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Original

Revision of Articles 59 to 61 of the General Rules of the European Schools

BOARD OF GOVERNORS

Meeting on 5, 6 and 7 December 2017 – Brussels

1. Background

This document introduces the necessary modifications in Articles 59 to 61 of the General Rules of the European Schools following the adoption of a new marking scale for the European Schools approved by the Board of Governors in April 2015 in Prague (see document 2015-01-D-23).

A first version of the current document (2017-01-D-13-en-1) had already been presented at the Board of Inspectors Secondary of 7 February 2017. At that time, the Board of Inspectors (Secondary) expressed a favorable opinion on this issue and it was decided that the document would go forward to the Joint Teaching Committee for its opinion.

The document was finally not discussed at the Joint Teaching Committee of February 2017 because this issue was directly related to the proposal for a revised time schedule and training measures for implementation of the new marking scale (2017-01-D-84). As a result, it was decided that the document would be resubmitted at the October pedagogical meetings.

As regards the abandonment of grades (letter-based grading) by the ECTS, the question arising was whether or not to continue working in that direction. At the Board of Inspectors Secondary, in June 2017, the WG "Steering Committee – Implementation of the new marking scale", presented the following proposal (2017-01-D-13-en-2):

- S1-S3: use of an alphabetical scale (letter-based grading);
- S4-S5: use of a numerical scale with half-marks;
- S6-S7: use of marks with decimal places.

At that time, the Board of Inspectors Secondary said that it was in favour of this proposal. The Board of Inspectors Secondary did, however, have mixed feelings about the pure and simple abandonment of letter-based grading as this was considered to be an integral part of the proposed new marking scale and proposed that it be kept for the first three years (S1-S3). The Steering Committee would reflect on possible abandonment of that grading and would present a new proposal in October 2017 which brought us to the version 3 of the document.

Following the written procedure 2017/24 approved by the Board of Governors on 26th April 2017, the implementation of the new marking scale will be introduced according to the following timeline:

- School year 2018-2019: years S1-S5;
- School year 2019-2020: year S6;
- School year 2020-2021: year S7 (First Baccalaureate session: 2021)

Therefore, the modified Articles 59 to 61 will also come gradually into force following the above timeline.

2. Proposed adaptation of the General Rules

The amendment of the General Rules of the European Schools (2014-03-D-14-en-5) pertains in particular to Articles 59 to 61 of the Chapter IX - ASSESSMENT OF PUPILS - RULES FOR PROMOTION TO THE YEAR ABOVE.

In order to allow easy reading of the document, the changes appearing on the following pages were not implemented via track changes which would have made the document illegible. However, the main changes compared to the current General Rules are highlighted in red and bold.

For completeness' sake and for those who would like to compare the proposed changes with the text in force, the current text of the General Rules appears in annex of this document (Articles 59 to 61). For the sake of transparency and to ensure legal certainty during the transitional period for the pupils of years S6 and S7, it is proposed to also include the current text in force in a newly proposed Annex IV in the next version of the General Rules.

3. Proposal for the BIS and JTC

The WG "Steering Committee-NMS" has invited the Board of Inspectors Secondary and the Joint Teaching Committee to give a favorable opinion on the proposal of updates, linked with the entry into force of the New marking system, made to Article 59 to 61 of the General Rules and to recommend to the Board of Governors to approve it with an entry into force on 1 September 2018.

The implementation will be introduced following the timetable hereunder:

- from school year 2018-2019 for S1-S5;
- from school year 2019-2020 for S6;
- and for school year 2020-2021 for S7.

4. Opinion of the Board of Inspectors (Secondary)

The BIS expressed a favourable opinion on the proposals for revision of Articles 59 to 61 of the General Rules. The document would be sent forward to the Joint Teaching Committee for an opinion, then to the Board of Governors for decision-making.

5. Opinion of the Joint Teaching Committee

The Joint Teaching Committee expressed a favourable opinion on the proposed changes to Articles 59 to 61 of the General Rules, linked with the gradual implementation of a new marking scale.

A minor technical change had been proposed on the compensation rules and the teachers' representatives would send their comments after the meeting.

6. Proposal for the Board of Governors

Taking into account the opinion of the BIS and the JTC, the JTC recommends to the Board of Governors to approve the amended articles with entry into force on 1 September 2018.

The current version includes all the changes requested by the JTC taking into account the teachers' comments and including the teachers' proposals in order for the text to be coherent.

However, further formal changes to the text may occur in order to ensure coherence between the concerned different Articles of the General Rules.

(...)

B-Secondary cycle

Article 59

Assessment

1.- For assessment purposes, the following marking scale will be used. Teachers shall use **grades in years 1-3 and numerical marks (half marks), 0 to 10, in years 4, 5 and 6. In secondary 7, decimal numerical marks will be used.** Equivalences between the various marks on the scale and the pupil's performance are set out in the table below.

	Grade (S1-S3)	Numerical Mark (S4-S6)	Numerical mark 1 decimal S7 preliminary mark	Numerical mark 2 decimals S7 final mark	Performance Indicator
Excellent though not flawless performance entirely corresponding to the competences required by the subject	A	9.0-10	9.0-10	9.00-10	Excellent
Very good performance almost entirely corresponding to the competences required by the subject	B	8.0-8.9	8.0-8.9	8.00-8.90	Very good
Good performance corresponding overall to the competences required by the subject	C	7.0-7.9	7.0-7.9	7.00-7.90	Good
Satisfactory performance corresponding to the competences required by the subject	D	6.0-6.9	6.0-6.9	6.00-6.90	Satisfactory
Performance corresponding to the minimum of the competences required by the subject	E	5.0-5.9	5.0-5.9	5.00-5.90	Sufficient
Weak performance almost entirely failing to meet the competences required by the subject	F	3.0-4.9	3.0-4.9	3.00-4.90	Failed (Weak)
Very weak performance entirely failing to meet the competences required by the subject	FX	0-2.9	0-2.9	0.00-2.9	Failed (Very weak)

Each syllabus contains specific attainment descriptors for each sub-cycle (S1-S3; S4-S5 and S6-S7) based on this scale that describe the level of performance of a pupil in a given subject.

2.- Numerical marks are used to express term, semester and final marks in years 4-7. In years 4-6, numerical marks are expressed in whole and half numbers. In year 7, decimal numerical marks must be used. The overall average preliminary mark in year 7 will be expressed with whole numbers and one decimal and the overall final mark in year 7 will be expressed with whole numbers and two decimals.

3.- Mid-semester and semester reports always contain a comment for every subject.

4.- In years 1-3, the term or semester **grades and the final **grades** shall reflect all the observations and results available to the teacher of the subject concerned.**

5.- In years 4-6, the semester mark shall comprise two numerical components: A mark and B mark.

The **A mark** is a reflection of all the observations and of the pupil's overall performance, both written and oral, not taken into account in the B mark for the subject in question.

The B mark is based on the marks obtained in examination(s) or through other forms of assessment. It covers the pupils' competences acquired during an extensive period of time in certain subjects.

The B mark corresponds:

- in **year 4**, for each of the semester reports, to the average **mark** of the two B **tests** taken each semester. **These two tests can be taken in one lesson period each or one in one period and the other one in two periods.**
- in **year 5**, for the first semester report, to the mark obtained in the first semester examination (harmonised or not) and for the second semester report, to the mark obtained in the harmonised second semester examination;
- in **year 6**, for the first semester report, to the mark obtained in the first semester examination and for the second semester report, to the mark obtained in the second semester examination;

The final mark in a given subject shall reflect all the observations and results available to the teacher. It provides the basis to judge the progress and level of attainment of the pupil. It is not necessarily an arithmetical average of the semester marks (two A marks and two B marks) but it may not be lower than the lowest, or higher than the highest.

6.- The marks in year 7 (European Baccalaureate) follow the specific rules established in the Arrangements for Implementing the Regulations of the European Baccalaureate.

Article 60

1. School reports

1.1. Years 1-6

- a) **The schools shall issue school reports based on a two-semester calendar, except in years 1-3 where they can opt for a three-term calendar.**
- b) **In a two-semester calendar, the schools must issue 2 mid-semester reports (November and March/April) and 2 semester reports (January and July).**

- **November:** It contains comments and **grades (in years 1-3) whole and half numerical marks (years 4-6)** for every subject. It **may** also contain an overall comment by the class teacher.
- **January:** First semester report. It contains **grades (years 1-3) or numerical marks (years 4-6)** and comments on every subject. **It can also contain an overall comment by the Class Council or the Class teacher. This report may be accompanied of a warning letter indicating the possible risk of failing the year.**
- **March/April:** It contains comments **and grades (years 1-3) or numerical marks (years 4-6)** for every subject. This report may be accompanied of a warning letter indicating the possible risk of failing the year.

The fact that a warning letter is not received is not in itself a guarantee of promotion to the year above, nor a procedural irregularity within the framework of the deliberations concerning promotion to a higher class.

When the pupils' legal representatives receive a warning letter about the risk of failing, they are required to provide spontaneously any information in their possession liable to have an influence on the forthcoming Class Council's deliberations.

- **July:** End-of-year report. **It contains the grades (years 1-3) or the numerical marks (years 4-6) of the second semester and the final mark accompanied of a comment for every subject. It also contains the** Class Council's decision on promotion.

- c) **The schools which have opted for a three-term calendar for years 1-3 must use the following information system:**

- **December:** **first term** report with the Class Council's opinion, where appropriate. This report contains comments and grades for every subject. It may also contain an overall comment by the Class teacher.
- **March:** **second term** report with the Class Council's opinion, where appropriate. **This report can also contain an overall comment by the Class Council or Class teacher This report may be accompanied of a warning letter indicating the possible risk of failing the year.**

The fact that **a warning letter** is not received is not in itself a guarantee of promotion to the year above, nor a procedural irregularity within the framework of the deliberations concerning promotion to a higher class.

When pupils' legal representatives receive a warning letter about the risk of failing, they are required to provide spontaneously any information in their possession liable to have an influence on the forthcoming Class Council's deliberations.

- **July:** end-of-year report, with the Class Council's decision on promotion. **It contains the grades (years 1-3) of the second term and the final mark accompanied of a comment for every subject. It also contains the Class Council's decision on promotion.**

1.2.- Year 7

Without prejudice to the Arrangements for implementing the Regulations for the European Baccalaureate, the reports will be:

- **End of February: first semester report. It contains numerical marks with precision to one decimal place. It can also contain an overall comment by the class council or the class teacher.**
- **Before the start of the European Baccalaureate written examinations: A report with the communication of the overall preliminary mark (numerical, whole numbers and one decimal).**

2. Detailed arrangements

- a) For years 1-3
the report (referred to in Article 60) shall deal separately with each subject in the curriculum. The teacher responsible for teaching each subject shall give a **grade** (see Article 59). These **grades** shall be supplemented by teachers' written comments and, if necessary, by a general assessment of all the results, made by the Class Council.
- b) For years 4-6
 - i. The November and March/April reports **(referred to under Article 60)** shall deal separately with each subject in the curriculum. The teacher responsible for teaching each subject shall give an evaluation in the form of a comment and a numerical assessment, if considered appropriate.
 - ii. The semester reports shall include for each subject an A mark and a B mark (see Article 59). These marks shall be supplemented by teachers' written assessments and, if necessary, by a general assessment of the results (for the whole semester or year), made by the Class Council.
- c) For year 7, the February report shall indicate the A and B marks achieved in the first semester, supplemented by comments, if considered appropriate.

Article 60a

By way of derogation from the provisions of Articles 59 and 60, the pupils' assessment system (marking scale and criteria) and the arrangements concerning school reports as in force before 1 September 2018 (see Annex IV), shall remain applicable to pupils in year 6 during the 2018-2019 school year ¹ and to pupils in year 7 during the 2018-2019 and 2019-2020 school years ².

Article 61

Promotion to the year above

A-Competence

1. Decisions on promotion to the year above shall be taken at the end of the school year by the relevant Class Council in accordance with Article 18 of these Rules.
2. The Class Council shall not reach a decision on the basis solely of the results achieved by the pupil in each subject but on the basis of the overall picture of the pupil as it emerges from all the information available to it.
3. Parents shall ensure that they communicate during the school year any relevant element which is likely to influence this general image of the pupil.
4. The outcome of the Class Council's assessment cannot be challenged on the basis of opinions given by psychologists, therapists, experts or any other third party external to the European Schools.

B- Criteria taken into account

1. Decisions on promotion to the year above shall be taken by the relevant Class Council, following the examination of the pupils' results presented in the form of summary tables expressed **in grades** in years 1-3, in **whole marks and half-marks in years 4-6 and in whole marks accurate to 2 decimal places in year 7.**
2. The final **assessment** shall not be an arithmetical average. It must be a reflection of all the observations and results available to the teacher of the subject concerned enabling him/her to judge in particular whether the pupil will be capable of keeping up successfully with the work in this subject in the year above.
3. During their deliberations, Class Councils shall take account of the following considerations:
 - i. To be promoted a pupil needs to have the basic **competences**, the motivation and the maturity required to keep up successfully with the work in the year above.
 - ii. A pupil's promotion should not impede the academic progress of the class in the year above.

¹ The new marking scale for S6 enters into force in school year 2019-2020

² The new marking scale for S7 enters into force in school year 2020-2021

- iii. The marks for all subjects which a pupil may drop at the end of years 5 and 6 shall also be taken into account, irrespective of the pupil's choice of subjects for the following year.
4. The Class Council may disregard unsatisfactory results in Languages 2, 3 or 4 or in subjects taught through LII (EN, FR or DE) in the case of a new pupil at the end of his/her first year in the school. However, this derogation shall not apply to Language 3 in year 1 or to Language 4 in year 4 if the pupil has been attending the course in this subject since the beginning of the school year.
5. In fully justified special cases, notably prolonged absence because of illness, and where the pupil's interest so demands, the Class Council may waive the above rules in order to promote a pupil.
Such a derogation shall be authorised only where, in view of the precise circumstances characterising it and differentiating it from other cases, a given situation requires promotion to be granted notwithstanding unsatisfactory results, in so far as it is accepted that the pupil will be able to continue his/her schooling successfully in the year above. The decision, and the reasons justifying promotion, must then be recorded in detail in the minutes of the Class Council's meeting.
6. A pupil shall not be allowed to repeat the same year in the secondary cycle twice. In special cases, the Class Council may grant an exception to this rule. Before taking a decision the Class Council will hear the opinion of the pupil's legal representatives.
7. As laid down in the provision of Educational Support in the European Schools, the cases of pupils with special educational needs with an adapted curriculum shall be considered with reference to the criteria set out in the agreement; the Support Advisory Group¹ shall propose arrangements for progress and for the continuation of schooling to the Class Council. The pupil's legal representatives will receive an achievement certificate giving details of the progress made.

C-Guidelines for the promotion of pupils in secondary years 1, 2 and 3

1. Pupils who have achieved **a grade of E or above** in each of the promotion subjects shall **be promoted** to the year above, without the need for deliberation.
2. The situation of pupils who **have one or more inefficiencies** shall be subject to special scrutiny. On the basis of all the information available to it, the Class Council shall decide whether or not to promote the pupil to the year above, applying Article 61.B-5 if need be. The Class Council alone shall be competent to judge whether it is advisable to make use of that provision.

¹ Policy on the Provision of Educational Support in the European Schools – 2012-05-D-14-en
Provision of Educational Support in the European Schools – Procedural document – 2012-05-D-15-en

3. Without prejudice to Article 61.B-5, pupils in the following situation shall not be promoted to the year above

Pupils shall not be promoted to the year above **if they fulfill both of the following criteria:**

A) Pupils who have more than two failures (F/Fx) in basic subjects or more than one failure in a basic and two failures in other subjects.

and

B) cannot compensate their insufficiencies in the following way:

i) each F has to be compensated with one D (or higher grade);

ii) each Fx has to be compensated:

A) with one grade B (or A)

or

B) with one grade C and one grade D

or

C) with three grades D.

Promotion subjects

Basic subjects

1. Language 1
2. Mathematics
3. Language 2
4. Human sciences
5. Integrated science
6. Language 3

Other subjects

1. Art
2. Music
3. Physical education
4. Latin
5. ICT
6. ONL (Other National Languages)

Religion/Ethics and Complementary subjects are not promotion subjects.

D- Guidelines for the promotion of pupils in secondary years 4, 5 and 6

1. Pupils who have achieved a mark of at least **5** out of 10 in each of the promotion subjects shall be automatically promoted to the year above, without the need for deliberation.
2. The situation of pupils who are not promoted automatically shall be subject to special scrutiny. On the basis of all the information available to it, the Class Council shall decide whether or not to promote the pupil to the year above, applying Article 61.B-5 if need be. The Class Council alone shall be competent to judge whether it is advisable to make use of that provision.

3. Without prejudice to Article 61.B-5, pupils in the following situations shall not be promoted to the year above:

Pupils who have failed to achieve an average of **5** out of 10 calculated on the basis of all the marks achieved in the promotion subjects and who have achieved four or more marks below **5** out of 10 in all the promotion subjects.

Promotion subjects

All subjects except for Religion/Ethics

E-Guidelines for distance learning

At the school's request, pupils may follow courses using distance learning methods, in accordance with the arrangements determined by the Board of Inspectors. The pupils concerned will then follow a syllabus identical with the one taught in 'traditional' classes. Examinations and assessment shall be organised in accordance with the rules and regulations in force.

ANNEX IV

(...)

B-Secondary cycle

Article 59

Assessment

1. Marking system: For assessment purposes teachers shall use a marking scale of 0 to 10. Equivalences between the various marks on the scale and the pupil's performance are set out in the table below.

The performance meets the requirements of the subject and the question particularly adequately. The mark 10 does not mean that the performance is flawless but it does denote a performance which is outstanding in all respects.	9-10
The performance fully meets the requirements of the subject and the question.	8-8.9
The performance generally meets the requirements of the subject and the question.	7-7.9
The performance does show weaknesses but still meets the requirements of the subject and the question on the whole.	6-6.9
The performance does not meet the requirements of the subject and the question but shows that the necessary basic knowledge exists and that the weaknesses can be remedied in the foreseeable future.	4-5.9
The performance does not meet the requirements of the subject and the question, the basic knowledge being so sketchy that the weaknesses can be remedied only in the comparatively distant future.	2-3.9
The performance does not meet the requirements of the subject and the question, the basic knowledge being so sketchy that the weaknesses cannot be remedied in the foreseeable future.	0.1-1.9
This assessment will be given in the event of a blank or unacceptable script, of the absence of an answer or of a practical project or of cheating.	0

2. In years 1-3, the term or semester mark and the final mark shall reflect all the observations and results available to the teacher of the subject concerned. It shall be expressed in whole marks.
3. In years 4-7, the semester mark shall comprise two components:
 - the A mark is the reflection of all the observations and of the pupil's overall performance, both written and oral, not taken into account in the B mark for the subject in question.
 - the B mark corresponds:
 - in year 4, for each of the semester reports, to the average score of the two B assessments taken each semester; these assessments will consist of two tests taken in lesson time or one such test and a semester examination.
 - in year 5, for the first semester report, to the mark obtained in the 1st semester examination (harmonised or not) and for the second semester report, to the mark obtained in the harmonised 2nd semester examination;
 - in year 6, for the first semester report, to the mark obtained in the 1st semester examination and for the second semester report, to the mark obtained in the 2nd semester examination;
 - in year 7, to the marks obtained in the part examinations of the Baccalaureate according to the Arrangements for implementing the Regulations for the European Baccalaureate;
 - in year 4-6, for subjects for which no B assessments or semester examinations are organised, to the average score of tests organised in normal lesson times or to the mark obtained by other rules of assessment specific to the subjects.
4. The A and B marks shall be expressed in whole and half-marks except in year 7, where they shall be expressed in whole marks accurate to one decimal place.

Article 60

School reports

1. Calendar

1.1 Years 1-6

a) The schools should use the following information system:

- November: November report, containing comments plus numerical assessments, if considered appropriate.
- January: First semester report, with the Class Council's opinion, where appropriate.
- March/April: Report containing comments and numerical assessments, where appropriate, and indication of possible risk of failing the year.
The fact that such a letter is not received is not in itself a guarantee of promotion to the year above, nor a procedural irregularity within the framework of the deliberations concerning promotion to a higher class.
When pupils' legal representatives receive a warning letter about the risk of failing, they are required to provide spontaneously any information in their possession liable to have an influence on the forthcoming Class Council's deliberations.
- July: end-of-year report, with the Class Council's decision on promotion.

b) Schools which have opted for a term calendar for years 1-3 must use the following information system:

- December: term report with the Class Council's opinion, where appropriate.
- March: term report with the Class Council's opinion, where appropriate, and indication of possible risk of failing the year.
The fact that such a letter is not received is not in itself a guarantee of promotion to the year above, nor a procedural irregularity within the framework of the deliberations concerning promotion to a higher class.
When pupils' legal representatives receive a warning letter about the risk of failing, they are required to provide spontaneously any information in their possession liable to have an influence on the forthcoming Class Council's deliberations.
- July: end-of-year report, with the Class Council's decision on promotion.

1.2 For year 7, without prejudice to the Arrangements for implementing the Regulations for the European Baccalaureate, the information system will be as follows:

- End of February: semester report
- Before the start of the European Baccalaureate written examinations, communication of the preliminary mark.

2. Detailed arrangements

a) For years 1-3, the term or semester report shall deal separately with each subject in the curriculum. The teacher responsible for teaching each subject shall give a mark (see Article 59). These marks shall be supplemented by teachers' written comments and, if necessary, by a general assessment of all the results, made by the Class Council.

b) For years 4-6

- i. The November and March/April reports shall deal separately with each subject in the curriculum. The teacher responsible for teaching each subject shall give an evaluation in the form of a comment and a numerical assessment, if considered appropriate.
- ii. The semester reports shall include for each subject an A mark and a B mark (see Article 59). These marks shall be supplemented by teachers' written assessments and, if necessary, by a general assessment of the results (for the whole semester or year), made by the Class Council.

c) For year 7, the February report shall indicate the A and B marks achieved in the first semester, supplemented by comments, if considered appropriate.

Article 61

Promotion to the year above

A-Competence

1. Decisions on promotion to the year above shall be taken at the end of the school year by the relevant Class Council in accordance with Article 18 of these Rules.
2. The Class Council shall not reach a decision on the basis solely of the results achieved by the pupil in each subject but on the basis of the overall picture of the pupil as it emerges from all the information available to it.
3. Parents shall ensure that they communicate during the school year any relevant element which is likely to influence this general image of the pupil.
4. The outcome of the Class Council's assessment cannot be challenged on the basis of opinions given by psychologists, therapists, experts or any other third party external to the European Schools.

B- Criteria taken into account

1. Decisions on promotion to the year above shall be taken by the relevant Class Council, following examination of pupils' results, presented in the form of summary tables of final marks, expressed in whole marks in years 1-3 and in whole marks and in half-marks in years 4-6.
2. The final mark shall not be an arithmetical average of the term or semester marks. It must be a reflection of all the observations and results available to the teacher of the subject concerned, enabling him/her to judge in particular whether the pupil will be capable of keeping up successfully with the work in this subject in the year above.
3. During their deliberations Class Councils shall take account of the following considerations:
 - i. To be promoted a pupil needs to have the basic knowledge and skills, motivation and maturity required to keep up successfully with the work in the year above.
 - ii. A pupil's promotion should not impede the academic progress of the class in the year above.
 - iii. The marks for all subjects which a pupil may drop at the end of years 5 and 6 shall also be taken into account, irrespective of the pupil's choice of subjects for the following year.
4. The Class Council may disregard unsatisfactory results in Languages 2, 3 or 4 or in subjects taught in a vehicular language in the case of a new pupil at the end of his/her first year in the school. However, this derogation shall not apply to Language 3 in year 1 or to Language 4 in year 4 if the pupil has been attending the course in this subject since the beginning of the school year.
5. In fully justified special cases, notably prolonged absence because of illness, and where the pupil's interest so demands, the Class Council may waive the above rules in order to promote a pupil. Such a derogation shall be authorised only where, in view of the precise circumstances characterising it and differentiating it from other cases, a given situation requires promotion to

be granted notwithstanding unsatisfactory results, in so far as it is accepted that the pupil will be able to continue his/her schooling successfully in the year above. The decision, and the reasons justifying promotion, must then be recorded in detail in the minutes of the Class Council's meeting.

6. A pupil shall not be allowed to repeat the same year in the secondary cycle twice. In special cases the Class Council may grant an exception to this rule. Before taking a decision the Class Council will hear the opinion of the pupil's legal representatives.
7. As laid down in the provision of Educational Support in the European Schools, the cases of pupils with special educational needs with an adapted curriculum shall be considered with reference to the criteria set out in the agreement; the Support Advisory Group³ shall propose arrangements for progress and for the continuation of schooling to the Class Council. The pupil's legal representatives will receive an achievement certificate giving details of the progress made.

C-Guidelines for the promotion of pupils in secondary years 1, 2 and 3

1. Pupils who have achieved a mark of at least 6 out of 10 in each of the promotion subjects shall be automatically promoted to the year above, without the need for deliberation.
2. The situation of pupils who are not promoted automatically shall be subject to special scrutiny. On the basis of all the information available to it, the Class Council shall decide whether or not to promote the pupil to the year above, applying Article 61.B-5 if need be. The Class Council alone shall be competent to judge whether it is advisable to make use of that provision.
3. Without prejudice to Article 61.B-5, pupils in the following situation shall not be promoted to the year above:

Pupils who have failed to achieve an average of 6 out of 10 calculated on the basis of all the marks achieved in the promotion subjects and who have achieved either three or more marks under 6 in all the basic subjects or two marks under 6 in all the basic subjects and two or more marks under 6 in the other subjects.

Promotion subjects

Basic subjects

1. Language 1
2. Mathematics
3. Language 2 (called first foreign language as from year 6)
4. Human sciences
5. Integrated science
6. Language 3 (called second foreign language as from year 6)

³ Provision of Educational Support in the European Schools – Procedural document – 2012-05-D-15

Other subjects

1. Art
2. Music
3. Physical education
4. Latin
5. ICT
6. ONL (Other National Languages)

Religion/Ethics courses and Complementary Activities are not promotion subjects.

D- Guidelines for the promotion of pupils in secondary years 4, 5 and 6

1. Pupils who have achieved a mark of at least 6 out of 10 in each of the promotion subjects shall be automatically promoted to the year above, without the need for deliberation.
2. The situation of pupils who are not promoted automatically shall be subject to special scrutiny. On the basis of all the information available to it, the Class Council shall decide whether or not to promote the pupil to the year above, applying Article 61.B-5 if need be. The Class Council alone shall be competent to judge whether it is advisable to make use of that provision.
3. Without prejudice to Article 61.B-5, pupils in the following situation shall not be promoted to the year above:

Pupils who have failed to achieve an average of 6 out of 10 calculated on the basis of all the marks achieved in the promotion subjects and who have achieved four or more marks below 6 out of 10 in all the promotion subjects.

Promotion subjects

All subjects except Religion/Ethics.

E-Guidelines for distance learning

At the school's request, pupils may follow courses using distance learning methods, in accordance with the arrangements determined by the Board of Inspectors. The pupils concerned will then follow a syllabus identical with the one taught in 'traditional' classes. Examinations and assessment shall be organised in accordance with the rules and regulations in force.