

Schola Europaea

Office of the Secretary-General

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Report of the Bulgarian Presidency of the Boards of Inspectors and Joint Teaching Committee – 2013-2014 school year

BOARD OF GOVERNORS OF THE EUROPEAN SCHOOLS

Meetings on 2, 3 and 4 December 2014 - Brussels

Introduction

The last school year was marked by Croatia's accession to the European Union, which increased the number of category I pupils in the European Schools. It was important for us to follow the principles established, jointly with the Pedagogical Development Unit, by the previous Presidency: unity, transparency and continuity.

The European School system is not simply an optimum education system but also a structure that defends and promotes European education with a view to the development of European competences. With that in mind, the Presidency defined its priorities in 2013-2014 as follows:

- Harmonisation and concordance of L2 syllabuses with the Common European Framework.
- Revision/adaptation of syllabuses by subject with a view to shifting their focus from knowledge-based to competence-based learning.
- Harmonisation of teaching methods with a view to implementation of teaching standards by organising regular in-school exchanges of experience/attending other teachers' classes of the same type, for example, teaching geography in French or in German or teaching Spanish or English and also as L3.
- Assessment of pupils.

The education provided by the European School system is monitored by the Boards of Inspectors. Very often inspectors combine their work for the European Schools with other national duties. I would like to pay tribute to their passion and sustained efforts by raising the visibility of their work behind the scenes.

The Boards of Inspectors' activities in 2013-2014 involved consideration and approval of important documents at their meetings. Those documents seek to improve the quality of the education offered in the European School system.

The results of the various activities of the Boards of Inspectors carried out during the 2013-2014 school year and a list of the documents approved and which, what is more, are to become applicable in the next school year can be found in Annex 2 to the document, under the reference number 2013-08-D-12-en-6.

I. Board of Inspectors (Nursery and Primary) (BIP) (2013-2014)

Under the Bulgarian Presidency, the BIP worked, applying the principle of continuity, on the following topics:

1.1 Assessment in the primary cycle of the European Schools

The working group continued its work on finalisation of the document 'Assessment tools in the primary cycle of the European Schools', including the School Report. The document was approved, including the final version of the School Report. Translations into all the languages of the School Report and of the assessment criteria must follow, to allow the ICT Unit to incorporate the means of assessment into the School Management System (SMS). It should be pointed out that a decentralised training course on the new School Report was provided for the primary school teachers.

Other means of assessment were also devised – pupils' entry profiles and guidelines on how to use the portfolio.

Following the decision of the Board of Inspectors (Nursery and Primary), the primary school curriculum and the individual syllabuses have to be amended on the basis of the new assessment concept and of the new structure, applicable to all the curricula and syllabuses of the European Schools. The working group will continue its work on evaluation and monitoring of and follow-up on implementation of the new assessment tools for the primary cycle until 2016.

1.2 Report of the 'European Hours' Working Group

Following the formation of the new 'European Hours' Working Group, based on a mandate given by the BIP, it is developing the syllabus and defining all the competences in this subject which pupils need to master. These competences are rooted in three principles: think European, feel and be European-minded and act European. The structure and content of the syllabus are in the process of being designed and written. This syllabus follows the new structure for all syllabuses in the European Schools. The inspectors discussed the creation of a logo for this subject, a change to its name and the choice of the language of tuition.

The BIP encouraged the 'European Hours' Working Group to continue its work and its efforts along the same lines, making the following points:

- It endorsed the proposal to change the name.
- It invited the working group to reflect on the choice of the language of tuition for this subject. It is supposed to be taught in L2 but unfortunately that is not always the case. This problem needs to be resolved and teaching in Language 2 made mandatory, as during those hours pupils use their Language 2 for the first time outside actual Language 2 lessons.
- As far as the 'knowledge' part is concerned, a large number of tools designed for children will be provided by the European Council.

1.3 Planning of revision of the introduction to the Early Education Curriculum

This Curriculum was implemented in September 2011. In accordance with the decision to revise it two years later, i.e. in 2013-2014, the teachers gave positive feedback.

It is proposed to continue its revision in conjunction with the 'Assessment in the primary cycle' Working Group.

1.4 Organisation

The official start of use of the School Report by the schools for parents' benefit is scheduled for February 2015. Prior to that, the period of initial tests in SMS will be October and November 2014.

1.5 Transparency

To sum up, it is laudable that the inspectors are thoroughly familiar with their tasks and responsibilities. Our Presidency would encourage the inspectors to be proactive and to formulate proposals to be considered.

In accordance with the principles of transparency and fairness, posts available and new posts to be created in the working groups are communicated to the inspectors in good time.

II. Board of Inspectors (Secondary) (BIS)

The work of the BIS is based on the inspectors' experience, gained by discharging their obligations and by participating actively in working groups and in relevant meetings.

During the last school year the BIS continued its work, taking account of the previous Presidency's recommendations, with particular reference to the European Baccalaureate. The inspectors intensified their work on continuation of the reform of the European Baccalaureate and of the changes to secondary education. At the meetings they approved a large number of important documents concerning quality assurance in the secondary cycle:

II.1 European Baccalaureate (EB):

- New structure for the Language 3 written and oral examinations in the EB, including the assessment criteria for the written and oral examinations and examples.
- 'Transitional and final provisions' of the Arrangements for implementing the Regulations for the European Baccalaureate – applicable for the 2014 EB session.
- Quality assurance of the written and oral examinations.
- Special arrangements for assessment of the written examinations in the EB.
- Quality assurance of the content of the oral examinations in the EB – procedure to be followed by the inspectors as from 2014.

II.2 Curricula and syllabuses:

- Presentation of new syllabuses by subject, and
- Amendment of existing and approved syllabuses: for example, for careers guidance in the secondary cycle, ICTC – S1-S3, 4-period Geography – S6-S7 (amendments).

The chairs of the working groups presented their respective reports to the BIS, including the status of progress on production of the document in question. The BIS subsequently deliberated on the proposals made, according to the nature of the documents.

A whole range of centralised and decentralised training courses on implementation of the new syllabuses were organised and run.

III. Joint Board of Inspectors (JBI)

In accordance with the priorities and tasks defined at the beginning of the school year, the Joint Board of Inspectors examined at its meetings the documents presented, which had already been discussed by the BIP and the BIS, including:

III.1 Evaluation of Directors and Deputy Directors – 2014-2015 school year

To ensure transparency, the inspectors rotate amongst themselves each year to form the teams for evaluation of Directors and Deputy Directors.

III.2 Pedagogical Development and Quality Assurance of the European Schools (2012-2013) – Long and short-term planning

This document is designed to inform the inspectors about the activities carried out in 2012-2013 and about their results and the work that will need to be continued. Some amendments were made and it then went forward to the Joint Teaching Committee (JTC). A decision was taken that the document would be appended to the Joint Report of the Presidency of the Boards of Inspectors (2012-2013).

III.3 Pedagogical Development and Quality Assurance of the European Schools (2013-2014) – Long and short-term planning

At its February 2014 meeting, the Board of Inspectors (Secondary) approved this updated document and the changes and amendments made to it, including the Presidency's priorities for the 2013-2014 school year. This document is based on the results of the activities engaged in by the Boards of Inspectors during the past school year and shows the work to be continued and/or finalised during the coming school year. Planning of the activities involved in achievement of the objectives and of the pedagogical tasks to be performed for quality assurance purposes illustrates application of the principles of transparency and continuity.

III.4 Documents 'Quality Assurance procedure for the approval of curricula (syllabuses) in the European Schools' and 'Guidelines for the management and publication of the curricula (syllabuses) of the European Schools'

The JBI approved those two documents and, in view of their importance for the quality of education, decided on their immediate implementation.

III.5 Reports on the inspections conducted

The JBI scrutinised the different reports on the inspections conducted at the Alicante, Brussels I, Culham, Luxembourg I and Karlsruhe Schools. Those reports take account of both the positive and negative aspects of the school's activity. They make recommendations to the school concerned for improvement of certain aspects of school activities. The JBI has reached the end of its round of visits to the schools and will present a general report on the subject in February 2015.

III.6 Presentation of the final report on the new system of assessment in the secondary cycle

After consultation of the different Boards and Committees, the various representatives failed to reach unanimous agreement on the proposal, which was therefore remitted to the working group so that it could make some amendments. The new proposal will be presented at the October meetings.

III.7 Pilot project on means of assessment of teaching

The JBI and the JTC approved the new teaching standards, which will enter into force as from September 2014, and the development of tools and the pilot project for implementation of the Guidelines for reflection, observation/(self-)evaluation of nursery, primary and secondary school teachers in the European Schools. In the near future, the working group will also begin devising a continuous professional development policy and implementation of a pilot project on means for evaluation of teachers. Representatives of the Directors/Deputy Directors and of the teachers will join the working group.

III.8 General Rules of the European Schools

Proposals for updating of the General Rules of the European Schools pertaining to:

- continuation of the new educational support policy,
- updating of Annex II – Table of equivalences of teaching levels/year groups,
- updating of Annex III – National days, and
- continuation of the amendments to the Arrangements for implementing the Regulations for the European Baccalaureate, were approved by the JBI and the other Boards and Committees concerned.

III.9 Audit reports on the Centre for European Schooling, Dunshaughlin, Ireland and European Schooling Helsinki and the School of European Education, Heraklion

These audits of Accredited Schools are conducted by the inspectors of the European Schools in order to guarantee compliance with the agreements signed between these Accredited Schools and the Board of Governors, represented here by its Secretary-General. Taking account of the results of the inspections conducted the JBI formulated proposals to the Board of Governors.

IV. Joint Teaching Committee (JTC)

IV.1 Syllabuses

In total 15 syllabuses were proposed in 2013-2014, breaking down into 9 new syllabuses that were approved with entry into force in September 2014, 2 new syllabuses that were approved in October 2013 with immediate entry into force and 4 syllabuses that were amended in 2013-2014 with immediate entry into force. The full list of the syllabuses in question approved by the JTC can be found in Annex 1 to this document.

IV.2 Organisation.

2.1 Report of the 'Organisation of studies in the secondary cycle' Working Group

The JTC was informed of the progress of the activities associated with reform of the secondary cycle. The Board of Governors approved the plan for years S1-S3 and its implementation will start in September 2014. The external evaluation must include not only years S6-S7, but also S4-S5. The working group has drawn up a calendar for that purpose. The different Boards and Committees asked to be informed about the outcome of the external evaluation and the calendar for implementation of each change.

2.2 At its meetings during this school year, the JTC examined and discussed documents and approved some of them or gave certain mandates, such as:

- EUROSPORT – Request for an increase in the budget for this event's organisation.
- Guidelines on organising student exchanges in the European Schools. The JTC gave a mandate for the formation of a working group, charged with amending this document if need be.
- The JTC took note of the document 'Statistics on the integration of SEN pupils into the European Schools in 2013'. The Committee considered that the schools need more time and means for coordination of educational support and the necessary resources. The JTC invited the Board of Governors to take a decision on the question of an increase in the resources granted to the schools for the coordination of educational support and to give a

mandate to the 'Educational Support' Working Group, if necessary, to carry out a more detailed analysis of the question.

2.3 The document 'Posts created by the Board of Governors at the December 2013 meeting and posts remaining unfilled by replacements for the 2014-2015 school year'

A new layout for the posts to be filled in the schools document was approved. The approved document is designed in particular to change the procedure for elimination of posts remaining unfilled.

IV.3 Assessment

The document 'Harmonised assessment at the end of year 5 and written examinations leading to B marks in year 5'

Following a thorough discussion of the proposals made seeking to amend this document, the JTC approved the immediate entry into force of the updated document (2013-05-D-34-3), provided that the inspectors made checks. The JTC gave a mandate to the BIS to compose a temporary working group to produce a document that is easy to read and to interpret.

In view of the above, it can be said that the principles of unity and continuity are applied for the purposes of quality assurance of the education offered by our schools.

Conclusion

The work of the inspectors, of the Boards of Inspectors and of the Joint Teaching Committee during this school year was productive. It focused primarily on achievement of the priorities planned and on improvement of the education offered in the European Schools.

This positive outcome would not have been achieved without the support and the close cooperation of the inspectors with all concerned, namely the pupils, parents, teachers, Deputy Directors, Directors, representatives of the European Commission and, last but not least, without the invaluable cooperation of the Office of the Secretary-General.

We also wish to thank most sincerely our colleagues who left the European School system in 2013-2014.

1. Ms Soomlais
2. Mr Zalón
3. Ms Mattossi
4. Ms Bors
5. Mr Ricciardeli
6. Ms E. Stefanova

And we welcome our new colleagues who joined the European School system in 2013-2014!

1. Ms Eimre
2. Ms Vidorreta Garcia
3. Mr Hess
4. Ms Mikina
5. Ms O'Toole
6. Ms Drapalova

OPINION OF THE JOINT TEACHING COMMITTEE

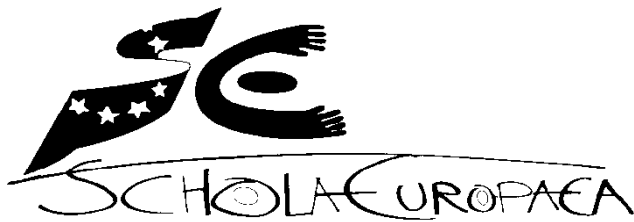
During its meeting of 9th and 10th of October 2014, the Joint Teaching Committee took note of the Joint Report of the Bulgarian Presidency of the Boards of Inspectors and the Joint Teaching Committee (Nursery/Primary and Secondary) – 2013-2014 school year and carries it in the knowledge of the Board of Governors. The JTC thanked the Bulgarian delegation for its report.

**ANNEX I: LIST OF SYLLABUSES APPROVED BY THE JOINT TEACHING COMMITTEE 2013-2014
AND APPLICABLE FOR THE 2014-2015 SCHOOL YEAR**

SYLLABUSES ENTERING INTO FORCE ON 1 SEPTEMBER 2014 OR IMMEDIATELY (see further details where applicable)	REFERENCE		CANCEL AND REPLACE THE FOLLOWING SYLLABUSES:	REFERENCE
AMENDED SYLLABUSES APPROVED AT JTC MEETING OF 13-14 FEBRUARY 2014				
Finnish ONL syllabus – P3 - S7 Immediate entry into force on 15 February 2014	2013-01-D-29-fi-4		Finnish ONL syllabus – P3 - S7	2013-01-D-29-fi-2
Swedish ONL syllabus – P3 - S7 Immediate entry into force on 15 February 2014	2013-01-D-30-sv-4		Swedish ONL syllabus – P3 - S7	2013-01-D-30-sv-2
4-period Geography syllabus – S6 and S7 Immediate entry into force on 15 February 2014	2013-01-D-36-4		4-period Geography syllabus – S6 and S7	2013-01-D-36-2
SYLLABUSES APPROVED AT JTC MEETING OF 13-14 FEBRUARY 2014				
Latvian Language 1 syllabus – nursery and primary Entry into force on 1 September 2014	2014-01-D-32-lv-2		New	
Greek Language 1 syllabus – secondary Entry into force on 1 September 2014 for S1-S6 and on 1 September 2015 for S7	2014-01-D-33-el-2		Greek Language 1 syllabus, years 1-7 Still applicable for S7	2002-D-86-el-2
Advanced Greek Language 1 syllabus, S6 – S7 Entry into force on 1 September 2014 for S6 and on 1 September 2015 for S7	2014-01-D-34-el-2		Advanced Greek Language 1 syllabus Still applicable for S7	88-D-75-el-2

SYLLABUSES APPROVED AT JTC MEETING OF 13-14 FEBRUARY 2014 (cont.)			
Latin syllabus – S7 Entry into force on 1 September 2014 for S2 and S4, on 1 September 2015 for S3, S5 and S6 and on 1 September 2016 for S7	2014-01-D-35-fr-2	Latin syllabus Proposal for amendment of the Latin syllabus Still applicable for S3 and S5-S7 To be discontinued in summer 2016	97-D-224-fr-2 2002-D-522
Careers Guidance syllabus – secondary Entry into force on 1 September 2014	2014-01-D-36-2	Careers Guidance in 5th year Careers Guidance in 6th and 7th years	1998-D-32 1998-D-155
ICTC S1 – S3 Entry into force on 1 September 2014	2014-01-D-49-fr-2	ICT – Syllabus for the Primary and the Secondary	2000-D-218 (solely for S1-S3)
Syllabus for all Languages 3: New structure for the Language 3 written and oral examinations in the European Baccalaureate (including the assessment criteria for the written and oral examinations and examples) ref. 2013-01-D-44-en-5 Entry into force on 1 September 2014 for candidates entering for the 2015 European Baccalaureate session	2010-D-49-6	This document will be appended to document 2010-D-49-en-3 ‘Syllabus for all Languages 3	Annex to document 2010-D-49-3

SYLLABUSES ENTERING INTO FORCE ON 1 SEPTEMBER 2014 OR IMMEDIATELY (see further details where applicable)	REFERENCE		CANCEL AND REPLACE THE FOLLOWING SYLLABUSES:	REFERENCE
SYLLABUSES APPROVED AT JTC MEETING OF 10-11 OCTOBER 2013				
French L1 syllabus Primary <i>Immediate application for a transitional year on 12 October 2013</i> Definitive entry into force on 1 September 2014	2013-04-D-9-fr-2		Pedagogical instructions – Objectives – Syllabuses for the teaching of French mother tongue	2000-D-72
Art Education (primary) <i>Immediate application for a transitional year on 12 October 2013</i> Definitive entry into force on 1 September 2014	2013-04-D-10-2		Art Education (primary)	2002-D-19-3
SYLLABUSES APPROVED AT JTC MEETING OF 13-14 FEBRUARY 2013				
Portuguese L1 S6-S7 S7 in September 2014	2013-01-D-33-pt-2		Portuguese L1 S6-S7	2002-D-1910-pt-3
Advanced Portuguese L1 S6-S7 S7 in September 2014	2013-01-D-34-pt-2		Advanced Portuguese L1 S6-S7	2006-D-3410-pt-3
2-period and 4-period History S6-S7 S7 in September 2014	2013-01-D-35-2		2-period and 4-period History S6-S7	2000-D-62-en-2
Economics S6-S7 S7 in September 2014	2013-01-D-37-2		Economics syllabus for years 6 & 7	2002-D-4610-en-4



Schola Europaea

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Pedagogical Development Unit

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Pedagogical Development and Quality Assurance of the European Schools (2013-2014)

BOARD OF GOVERNORS OF THE EUROPEAN SCHOOLS

Meetings of 2, 3 and 4th December 2014 – Brussels

FOLLOW-UP ON 30 JUNE 2014

**Joint Board of Inspectors
Long and Short-Term Planning**

OPINION OF THE JOINT BOARD OF INSPECTORS (JBI)

At its meeting of 8 October 2014, the JBI scrutinised the final version of the document 'Pedagogical Development and Quality Assurance of the European Schools (2013-2014)'.

This document is also annexed to the 'Joint Report of the Presidency of the Boards of Inspectors and Joint Teaching Committee 2013-2014'.

The JBI forwarded the document to the Joint Teaching Committee for its information.

OPINION OF THE JOINT TEACHING COMMITTEE (JTC)

At its meeting of 9 and 10 October, the JTC took note of the document and is forwarding it to the Budgetary Committee for its information.

Table of Contents

Introduction.....	4
Priorities of the presidency 2013-2014	4
I. Working groups	5
1. Long-term planning	6
2. Reference groups.....	9
3. Short-term planning	12
4. Syllabuses	14
4.1 Revision of subject syllabuses – Syllabuses finalised and approved 2013-2014.....	14
4.2 Revision of subject syllabuses – Revision in progress 2013-2014	14
4.3 Revision of subject syllabuses – No activity in 2013-2014	14
4.4 Follow-up in 2013-2014 on implementation of subject syllabuses adopted	15
4.5 WG which oversees implementation of any new common language syllabus.....	15
4.6 Chronology of outdated syllabuses (before 2003) and not yet under revision (Proposal of the presidency 2013-2014: revision to be started if not started yet)	15
5. Other WGs – Coordinators’ meetings	16
6. Working Groups’ reports received at the OSG.....	17
II. Continuous professional development	18
1. In-service training plan year 2013	19
1.1 Nursery and Primary Cycles: In-service training courses scheduled for 2013	19
1.2 Secondary Cycle: In-service training courses scheduled for 2013	20
2. In-service training plan year 2014	21
2.1 Nursery and Primary Cycles: In-service training courses scheduled for 2014	21
2.2 Secondary Cycle: In-service training courses scheduled for 2014	22
3. In-service training reports received at the OSG	23
III. Responsibilities 2013-2014.....	24
1. Nursery and Primary Cycles.....	25
2. Secondary cycle:	26
IV. Inspection visits.....	29
1. Statutory individual visits to evaluate pedagogical staff 2013-2014	29
2. Whole School Inspections	30
V. Results in 2013-2014.....	33

Introduction

The setting of the pedagogical objectives as well as the quality assurance of the European Schools type I are a responsibility of the different Boards of Inspectors:

- Board of Nursery and Primary Inspectors
- Board of Secondary Inspectors
- Joint Board of Inspectors.

The pedagogical development unit of the Secretary-general supports and coordinates the (preparatory) activities of the Boards of Inspectors.

The purpose of the present document is to provide each new school year a transparent view of:

- The pedagogical needs as they were identified by the Boards of Inspectors, Joint Teaching Committee or Board of Governors
- The activities that are planned to satisfy these needs
- The expected and attained results
- The plan of the activities
- The results at the end of the school year.

In order to achieve the different goals within the organisational and budgetary resources a long and short time planning is developed. At the beginning of each school year the Joint Board of Inspectors will decide on the prior needs to be tackled, the activities to be organised and the responsibilities to be taken during the coming school year.

Projects that have come to an end (after 2 or 3 year maximum) will be replaced by new priorities. Also long term issues can come to an end or be integrated in a smaller or larger target. According to the needs (and resources) the presidency can submit new priorities to the Joint Board of Inspectors.

Priorities of the presidency 2013-2014

In the light of the actual growth of the European Schools type I - by population as well as adhering member states - the need to keep an overall view on our responsibilities and tasks is clearly felt by the inspectors.

With the help of the pedagogical development unit we want to invest in coherence, transparency and continuity.

The priorities of the presidency 2013-2014 are:

- the harmonisation of L2 syllabuses with the European Framework of Reference;
- the revision/adaptation of syllabuses by subject in view of shifting their focus from knowledge-based to competence-based;
- the harmonisation of teaching methods in view of the implementation of teaching standards by regular in-school exchanges of experience /attending other teachers' classes of the same type, for example teaching geography in French and teaching Geography in German or teaching Spanish or English as L3.
- assessment of pupils.

The Boards of Inspectors provide the pedagogical legitimisation of the European School system. Very often inspectors combine their work for the European Schools with other national duties. We want to pay respect for their passion and sustainable efforts by making their work behind the scenes more visible.

I. Working groups

The Working groups are divided into several categories:

1. Long-term planning

The Boards of Inspectors take initiatives to respond to ongoing/recurrent pedagogical needs. The subsequent educational challenges are monitored in the long term by structural groups.

2. Reference groups

Some issues need to be debated and followed up with different partners of the ES (e.g. parents, students). The Boards do not just give a specific mandate but also specify the group's composition.

3. Short-term planning

The Boards of Inspectors take initiatives to tackle issues that need a clear, concrete answer in the short term (max. 2-3 years).

4. Syllabuses

The Boards of Inspectors are responsible for the development, approval and implementation of the syllabuses. The syllabuses are at the heart of the quality of education. They are revised regularly according to new educational objectives. A time frame of 1-2-3 years on average is foreseen depending on the newness of the syllabus to be developed or revised.

4.1 Syllabuses' revision

4.2 Approved syllabuses implementation follow-up 2013-2014

4.3 Languages

To support the implementation of any new syllabus this WG deals with the development of guidelines, commentaries, additional teaching and learning material.

4.4 Other syllabuses for which a revision is planned in 2013-2014

4.5 Chronology of outdated syllabuses (before 2003) and not yet under revision (Proposal of the presidency 2013-2014: revision to be started if not started yet)

5. Other WGs – Coordinators' meetings

6. Working Groups' reports received at the OSG

1. Long-term planning

Purpose	Name	Code
<p>Pedagogical Objectives European Schools</p> <p>To prepare the implementation of the methodology to determine the pedagogical objectives of the European Schools and to ensure the system's pedagogical development.</p> <p>The Boards of Inspectors will adopt the methodology, with the aim of:</p> <ul style="list-style-type: none"> - defining the general pedagogical objectives as part of type I schools' autonomy; - evaluating their implementation; - ensuring the system's pedagogical development. <p>- Harmonisation of the philosophy of the syllabuses (sub-group)</p> <p><i>Reference document: 2011-09-D-54-en-4</i> <i>Latest follow-up report: 2012-08-D-19-en-6 ; 2013-01-D-53-en-2 ; 2013-08-D-12-en-6; 2014-01-D-40-en-2; 2014-01-D-41-en-2</i> <i>MANDATE BoG 2012-04-D-9-en-3 (No 2012/16 21/05/2012)</i></p>	<p>ASSURQUAL Quality Assurance</p>	<p>0064</p>
<p>Quality Assurance</p> <p>To prepare implementation of Article 17 of the Convention, which concerns the Inspectors of the European Schools, the functions of the Board of Inspectors:</p> <ul style="list-style-type: none"> - to assure quality by setting up team and group inspections to supplement the work of individual inspectors and, by using the evaluation produced, to improve the quality of teaching and the standards of pupils' attainment, - to ensure effective coordination and supervision of studies in all areas of the curriculum by providing appropriate specialist advice - to use the inspectors' knowledge of the schools gained through inspection to spread good practice and promote harmonisation between sections and also inside of them. - to organise joint visits, team or group visits to inspect the teaching of a given subject or aspects of the work of the school (Article 18 of the Convention) - to make sure that inspection serves the purpose of promoting the self-evaluation of teachers and schools' (Article 18 of the Convention). <p><i>Reference document: 2010-D-139-en-6</i> <i>Memorandum 2012-07-M-2</i> <i>Priority BIP & BIS 2011-2012</i></p>	<p>WSICAD Whole School Inspection</p>	<p>0048</p>

Purpose	Name	Code
<p>Audit of Accredited Schools (sub-group of WSI WG)</p> <p>To monitor the creation of a template for the audit of the Accredited European Schools on the basis of the criteria and the template used for Whole School Inspections</p> <p><i>Reference document: 2012-09-D-30-en-2</i> <i>Latest follow-up report</i> <i>Mandate JBI</i></p>	<p>AUDAES</p> <p><i>Audit of the Accredited European Schools</i></p>	<p>0073</p>
<p>Quality Assurance BAC</p> <p>To monitor the internal evaluation/quality assurance of the BAC exams ensuring:</p> <ul style="list-style-type: none"> - equity for students - harmonisation within and across sections and subjects - the value of the European Bacculaureate certificate by accompanying the ‘examination centres’ - ensuring supervision of the European Bacculaureate oral examination questions (sub-group) - QA BAC written exams papers (sub-group) <p><i>Reference document: 2011-01-D-48-en-1</i> <i>Latest follow-up report: 2013-01-D-41-en-1; 2014-01-D-2-en-1</i> <i>Mandate BIS date</i></p>	<p>CORBACEC</p> <p>BAC written and orals exams</p>	<p>0052</p>
<p>Careers guidance</p> <p>To monitor :</p> <ul style="list-style-type: none"> - policy and recommendations for implementation of careers guidance - training for careers guidance teachers - processing of higher education applications - *Pilot project: introduction of the first cycle in the new careers guidance syllabus <p><i>Reference document: 2011-09-D-36-en-4; 2014-01-D-36-en-3</i> <i>Latest follow-up report</i> <i>Mandate BoG: *Oxford, April 2012</i></p>	<p>ORPROF</p> <p>Careers guidance</p>	<p>0050</p>
<p>ICT</p> <p>To monitor :</p> <ul style="list-style-type: none"> - the use of ICT in nursery and primary cycles <p><i>Reference documents: 2010-D-218-en-1; 2012-01-D-43-en-1</i> <i>Latest follow-up report</i> <i>Priority of BIP2011-2012</i></p>	<p>ICTP</p> <p>ICT nursery and primary</p>	<p>0015</p>

Purpose	Name	Code
<p>Eurosport</p> <p>To prepare and evaluate EUROSPOORT Revision of the Eurosport Handbook</p> <p><i>Reference documents: 2007-D-1610-en-3 (Eurosport Handbook) 2014-01-D-38-en-1 Priority BIS</i></p>	<p>EDPHYSS</p> <p>Physical education (Eurosport)</p>	<p>0034</p>
<p>Secondary Cycle – Group of experts in charge of the technological tool for mathematics S4-S7</p> <p>The group of experts is charged with the task of regularly reconsidering the choice of technological tool used, in the light of future technological developments and according to what is available commercially on the market.</p> <p>Preparation and organisation of the permanent decentralised in-service training in mathematics</p> <p>A proposal for the use of the calculator to be widened to other scientific subjects and economics</p> <p><i>Reference document: 2010-D-441-en-5; 2011-01-D-30-en-2; 2010-D-571-en-2; 2010-D-242-en-3 ; 2010-M-44 ; 2012-01-D-29-en-3 Latest follow-up report: 2010-11-M-2, 2011-05-M-2 ; 2012-05-M-3 ; 2012-07-M-4 ; 2012-11-M-1-clarification ; 2013-06-M1 ; 2013-06-M-6 ; 2014-06-M-2 Mandate BoG</i></p>	<p>OUTTECH Technological tool</p>	<p>0062</p>
<p>Secondary Cycle – Group of experts in charge of the didactical tool for Human Sciences in S3</p> <p>The group of experts is charged with the task of regularly revising the didactical tool, which is printed every second year.</p> <p><i>Reference document: 2010-D-461-en-3 Latest follow-up report: Mandate BoG March 2010</i></p>	<p>OUTDIDASH Human Sciences didactical tool</p>	<p>0072</p>
<p>Secondary Cycle – European School Science Symposium</p> <ul style="list-style-type: none"> • to guide the ES in charge of the ESSS in its organisational work (annual event) • to inform the ES about the ESSS • to oversee the Symposium’s continuity and proper conduct in accordance with the rules established • to adapt, if necessary, the rules for the ESSS <p><i>Reference document: 2013-05-D-29-fr-1 Latest follow-up report: Mandate BIS June 2013</i></p>	<p>ESSS</p>	<p>0076</p>

2. Reference groups

Purpose	Name	Code
<p>Educational Support</p> <p>To monitor Educational support</p> <ul style="list-style-type: none"> - Policy on the Provision of Educational Support in the European Schools - 2012-05-D-14-en-7 - Provision of Educational Support in the European Schools - Procedural document - 2012-05-D-15-en-8 - Compiling of the Annual Statistical report on Educational Support in the ES <p>Temporary sub-group: Description of support coordinators' current conditions (new mandate)</p> <p><i>Reference document:</i> 2012-05-D-14-en-7; 2012-05-D-15-en-8 <i>Latest follow-up report:</i> <i>Mandate BoG:</i> 2011</p>	<p>EDUCSUP Educational Support Policy Group</p>	<p>0079</p>
<p>Secondary cycle - Organisation of studies</p> <p>A proposal of a new organisation of studies in the secondary cycle to submit to the BoG by December 2013</p> <p>Expected results: The proposal will</p> <ul style="list-style-type: none"> o improve the flexibility and the efficiency of the organisation of the secondary cycle o improve the financial aspects (e.g. cost sharing debate) o study continuation of sections in secondary <p>Some mandates from the 'Languages' Working Group are still part of the new WG's set of mandates:</p> <ol style="list-style-type: none"> 1) the introduction of L3 from S1. 2) pupils would be obliged to continue studying two foreign languages up to the Bacculaureate or language competence certifications could be required on entering S6 3) the proposals from the 'Classics' Working Group would be taken on board 4) the situation of SWALS should be evaluated 5) the cross-curricular project should be included in the Bacculaureate curriculum - need to define evaluation and embedment. <p>Temporary sub-groups:</p> <ul style="list-style-type: none"> • S4-S5 organisation ORGETUS4S5 CODE 0078 – work completed • Religion/Ethics ORGETURM CODE 0077 – work completed 	<p>ORGETU</p>	<p>0068</p>

<p><i>Reference document:</i> <i>Latest follow-up report: 2013-01-D-56-en-2; 2014-01-D-58-en-2; 2014-01-D-55-en-4</i> <i>MANDATE BoG 2012-04-D-9-en-3 (WP No 2012/16 21/05/2012)</i></p> <p>Sub-group: Secondary cycle – cross-curriculum project BACEUR CODE 0001 A proposal for a cross-curriculum project for all the ES</p> <p>Expected results: o the project provides an opportunity to assess 5 of the 8 Key competences : Digital competence / Learning to learn / Social and civic competence Sense of initiative and entrepreneurship / Cultural awareness and expression o the project has been successfully tested in pilot schools</p> <p>Timing 2010-2011 2011-2012 2012-2013</p> <p><i>Reference document: 2011-05-D-33-en-7</i> <i>Latest follow-up report: 2013-01-D-45-en-1</i> <i>Mandate BoG</i></p> <p>New Sub-group: Integration of SWALS Press ahead with further study of Brussels I’s approach with respect to their policy on grouping pupils by language course, by profiles, in compliance with the rules governing the minimum and maximum sizes of groups, in order to determine whether it would be desirable to widen this practice to the system as a whole.</p>		
<p>New mandate given by the Board of Governors at its December 2013 meeting:</p> <p>Supervision of the preparatory work for the external evaluation of the proposal of the ‘Organisation of studies’ WG for S4-S7 – Short term</p> <p><i>Latest follow-up report: 2014-02-D-33-en-1</i></p>	ORGETEVALEXT	0084
<p>Guidelines on organising student exchanges in the European Schools</p> <p>Revision and updating of the document ‘Guidelines on organising student exchanges in the European Schools’ 1999-D-216</p> <p>the Working Group’s work should also focus on the following issues:</p> <ul style="list-style-type: none"> • the possibility of exchanges with accredited schools, from both the pedagogical and organisational viewpoint, • what is practised in Europe outside the European Schools system, • definition of the participation of category III students and SWALS in exchanges between schools, • a degree of flexibility in exchange time. <p>Time frame : entry into force scheduled for September 2016</p>	ECHELEE	

<i>Reference documents: 1999-D-216 ; 2007-D-3910; 2014-03-D-9-en-1</i> <i>Latest follow-up report:</i> <i>Mandate from JTC 02-2014, 2014-01-D-27-en-2</i>		
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3. Short-term planning

Projects

Purpose	Timing	Name	Code
<p>ASSESSMENT POLICY JOINT WG (primary and secondary)</p> <ul style="list-style-type: none"> - Exchange of joint work - Transition 		ASSPOL Assessment policy	0046
<p><i>Primary cycle – Sub group Assessment</i></p> <p>A proposal to adapt/change the actual system of assessment concept and tools including the school report</p> <p>Expected results:</p> <ul style="list-style-type: none"> o a common Assessment Policy is adopted in the ES (2011-01-D-61-en-3) o implementation of the Assessment Policy for the ES o new assessment tools are created (2011-09-D-42) o syllabuses are adapted to the new Assessment Policy (1st stage planned for 2013-2014: checking of all syllabuses in relation to the new assessment policy and the school report) o a proposal for school report(s) for primary cycle is submitted to the BIP (Approved October 2013 for entry into force on 1 September 2014) o guidelines for the use of new assessment tools o evaluation of implementation of the new assessment system <p><i>Secondary cycle Assessment (sub-group)</i> <i>Reference document: 2011-01-D-61-en-3; 2013-09-D-38-en-5 ; 2014-06-M-5</i> <i>Latest follow-up Report: JTC February 2012 – 2013-01-D-71-en-1</i> <i>Priority BIP 2011-2012</i></p>	<p>2010-2011 2011-2012 2012-2013 2013-2014</p> <p>Work completed Work completed</p> <p>Work completed</p> <p>2014-2015 2015-2016</p>	ASSPRIM	0063
<p><i>Secondary cycle – Sub group Assessment</i></p> <p>Expected results:</p> <p>Proposal concerning the marking/grading system in the secondary cycle:</p> <ul style="list-style-type: none"> - A proposed new marking scale with general assessment criteria in the three versions: French, English and German. - A proposal for a supervised pilot period for a few specific subjects <p><u>Subject:</u> Competences-based assessment, including new marking scale, harmonisation of assessment, basic testing skills, assessment in WSI reports.</p> <p>'Harmonisation L1' Sub-group 'Syllabus Key Competences' Sub-group</p>		ASSECC Assessment Secondary	0059

<p><i>Reference document: 2013-01-D-51-fr-1</i> <i>Latest follow-up report: 2013-01-D-51-fr-2</i> Mandate BoG 2011</p>			
<p>Primary Cycle - Intermath</p> <p>Intermath pupils' workbooks and teachers' handbook updated in line with new mathematics syllabus</p> <p>- prepare the annual Coordinators' meeting</p> <p><i>Reference document: Intermath books</i> <i>Latest follow-up report: Evaluation Mathematics Coordinators' Meeting (May 2013); Intermath News Letter (February 2013)</i></p>	<p>9/2014: P1 9/2015: P2 9/2016: P3 9/2017: P4 9/2018: P5</p>	<p>INTERM</p>	<p>0008</p>
<p>Continuous professional development of pedagogical staff</p> <p>Proposal for a continuous professional development policy in the ES</p> <p>New proposal for revision of the 'Structure of in-service training in the nursery, primary and secondary cycles' documents (planned for 2013-2014)</p> <p>A proposal for teaching standards has been made.</p> <p>Assessment tools – pilot from 09-2014 until 06-2015, entry into force as from 09-2015.</p> <p>Expected results:</p> <ul style="list-style-type: none"> ○ the proposal is in line with the founding principles of the ES and the EU policy on education; ○ the proposal is in line with the Quality Assurance and Development framework in the ES ○ the proposal is in line with the Whole School Inspection framework ○ the proposal is in line with the Assessment policy for pupils <p><i>Reference document: WP 2013/2 – 2012-09-D-11-en-3</i> <i>Latest follow-up report: 2012-01-D-37-fr-2</i> Priority BIP & BIS 2011-2012 MANDATE JTC: Assessment tools 2013-01-D-55-en-2; 2014-01-D-45-en-1; 2014-01-D-44-en-1 (INSET)</p>	<p>2011-2012 2012-2013 2013-2014</p>	<p>ASSTEAC</p>	<p>0056</p>

4. Syllabuses

4.1 Revision of subject syllabuses – Syllabuses finalised and approved 2013-2014

CYCLE	NAME	APPROVED	CHAIR	CODE
P	Greek L1	JTC 10-2013	Mr SALAMOURAS	0074
P	Primary – Romanian L1	JTC 10-2013	Ms DROC	0080
S	Latin S2-S7 syllabus 2014-01-D-35-fr-2	JTC 02-2014	Mr WILLE	0037
S	ICT S1-S3 syllabus 2014-01-D-49-fr-2	JTC 02-2014	Mr BRZAKALA	0041
S	Careers Guidance syllabus 2014-01-D-36-en-2	JTC 02-2014	Mr DAMKJAER	0050
S	'New syllabus for all L3s ' 2013-01-D-44-en-4	JTC 02-2014	Ms ECKERSTORFER Mr SOLER Ms LINDA O'TOOLE	0054
S	Greek syllabus L1 secondary and L1 advanced 2014-01-D-33-el-2 & 2014-01-D-34-el-2	JTC 02-2014	Ms KALOGRIDOU	0075
S	New syllabus for L3 (harmonised examination at the end of year 5)	JTC 02-2014	Ms ECKERSTORFER	0054
J	Primary (New) + Secondary – Latvian L1 2014-01-D-32-lv-2	JTC 02-2014	Ms ARKLE – Mr VENZEGA	---

4.2 Revision of subject syllabuses – Revision in progress 2013-2014

CYCLE	NAME	CHAIR	CODE
P	Primary – Physical Education	Ms LACZYNSKA	0087
S	Secondary – Romanian L1 + Bac RO	Ms PETRACHE	
S	Secondary – Advanced Finnish L1	Ms HUISMAN	0085
P	Primary – German L1	Ms RUCYS	0086
P	Primary – European Hours (Priority 2012-2013)	Mr SCHIMEK	0083
S	Secondary – Danish L1	Mr DAMKJAER	0082
S	Secondary – German L1	Mr WALZ	0021
S	New syllabus for all basic + advanced L1 courses	Ms ECKERSTORFER	0058
S	Physics syllabus	Mr BRZAKALA	0044
S	2-period Geography (still applicable in secondary years 4 and 5)	Ms SOFRONIEVA	
S	Biology syllabus	Mr RIES	0038
S	Chemistry syllabus	Mr RIES	0039
S	Integrated Science syllabus	Mr RIES	0045
J	Primary + Secondary – Hungarian L1	Ms MIKINA -Ms NYIRO	HU
S	Secondary – Spanish L1	Ms GONZALES MEDINA	0027

4.3 Revision of subject syllabuses – No activity in 2013-2014

CYCLE	NAME	CHAIR	CODE
S	Secondary – Jewish Religion	Mr TAUBER	
P	English L1 P	Mr SCOTT	0009

4.4 Follow-up in 2013-2014 on implementation of subject syllabuses adopted

CYCLE	NAME	CHAIR	CODE	FOLLOW-UP
P	Primary –French L1 Approved by the JTC in October 2013	Mr HASTERT/Mr HESS	0060	Completed
P	German L2	Mr SCHIMEK	0065	Completed
P	English L2	Ms O'SULLIVAN	0010	Completed
P	French L2	Mr HASTERT/Mr HESS	0011	Completed
P	Common L2 curriculum (FR-EN-DE)	Ms Mattossi, Ms O'Sullivan, Mr Schimek	0047	Completed
P	Primary Art Education Approved by the JTC in October 2013 for a one-year transitional period immediately in 2013-2014 and to be fully implemented on 1 September 2014	Mr OTTOSSON, Ms DROC	0014	In progress
P (Nur)	Early Education Curriculum (new mandate)	Ms HUISMAN	0013	In progress
J	Slovak	Ms HANDZELOVA, Ms NEVRLOVA	0020	Has to start
S	History syllabus S6-S7	Ms COELHO	0036	Completed
S	Economics syllabus revision S6-S7	Ms SOFRONIEVA	0040	Completed
S	Geography syllabus S6-S7 Amendments JTC 02-2014	Ms SOFRONIEVA	0035	Completed
S	Portuguese syllabus L1 and Advanced L1 S6-S7	Ms COELHO	0066	Completed
J	Finnish – Swedish ONL Amendments JTC 02-2014	Ms HUISMAN	Finland	Completed

4.5 WG which oversees implementation of any new common language syllabus

CYCLE	NAME	CHAIR	CODE
S	Dutch Language	Ms van den Bosch/Ms Vermeire (June 2014)	
S	English Language	Ms Hadley	
S	French Language	Mr Willé/Mr Soler (expert)	0028
S	German Language	Ms Eckerstorfer	0022
S	Italian Language	Ms Saccardo	0030
S	Spanish Language	Ms González Medina	0027

4.6 Chronology of outdated syllabuses (before 2003) and not yet under revision (Proposal of the presidency 2013-2014: revision to be started if not started yet)

Approval	Subject	Timing	Remarks	Code
5/1983	Secondary - Advanced Italian L1 S6-S7		Not yet started	96-D-329-it-2 19-20/05/1983?? Ms Saccardo
1/1998	Secondary - Philosophy S6-S7 2/4periods (Priority in 2012-2013)		Not yet started	1998-D-12-fr-2 27-28/01/1998 Ms VERMEIRE (June 2014)

1/2000	Secondary – Advanced French L1 in secondary years 6-7		Not yet started	2000-D-18 26-27/01/2000 Mr WILLE
4/2005	Secondary – French L1 S1-S7		Not yet started	2005-D-252-fr-4 25-27/4/2005 Mr WILLE
	Primary - ICT (Guidelines)		Not yet started	2012-01-D-43-fr-1 Ms STEFANOVA (to be replaced) 0015 ICTP Reflection Group

5. *Other WGs – Coordinators’ meetings*

CYCLE	TITLE	CHAIR	CODE
S	English L1 Coordinators	Ms Hadley	0023
S	English L2-L4 Coordinators	Ms Hadley	0026
S	Italian L1 Coordinators	Ms Saccardo (June 2014)	0029
S	Music Coordinators	Mr Venzega (June 2014)	
S	Art Coordinators	Ms Nilsson	
P	Maths Coordinators	Ms van den Bosch	0016
S	Philosophy Coordinators	Ms Vermeire	

6. *Working Groups' reports received at the OSG*

Assessment Secondary (Code 59)	06/12/2013 17/01/2014 31/03/2014
Assess. Sec./Harmonisation L1 (93)	04/07/2014
German Foreign Language (Code 22)	12-13/09/2013 06/11/2013 09/01/2014
Germany Language 1 Primary (Code 86)	18-19/03/2014 20-21/05/2014
Coordinators English L1 (Code 23)	22/10/2013
Coordinators English L2-L4 (Code 25)	23/10/2013
Standards in L3 (Code 54)	03/09/2013 10/02/2014 (minutes) 19/02/2014 (minutes) 03/03/2014 implementation: actions taken and planned (DE, SW, ES, PT) 03/02/2014 DE LIII (temporary) 09/04/2014 EN LIII (temporary) 05/05/2014 DE LIII (temporary) – Workshop Coordinators 07/05/2014 EN LIII (temporary)
Physical Education and Eurosport (Code 34)	18/09/2013 21-22/01/2014 28/03/2014 21-22/05/2014
Syllabus in L2 (Code 58)	19-20/09/2013 21/10/2013 08/11/2013 23/01/2014 19/03/2014 03/03/2014 (EN temporary) 31/03/2014 (EN temporary) 01/04/2014 02/04/2014 (DE temporary) 13/05/2014 (DE temporary) 14/05/2014 15/05/2014 (EN temporary)
Bac written and oral exams (Code 51)	02/09/2013 28/11/2013
Intermath (Code 8)	27-29/11/2013 15-17/01/2014
Evaluation of teachers	21/03/2014
Early Education Curriculum (Code 13)	11-12/12/2013 12-13/06/2014
Latin (Code 37)	10/01/2014
European Hours (Code 83)	10/12/2013 10/02/2014
Organisation of Studies (Code 68)	12-13/09/2014
Educational Support: Statistical Report (Code 55)	05/05/2014
Whole School Inspection (Code 48)	03-04/09/2013 14-15/01/2014
Quality Assurance	9-10/07/2014
Physical Education Primary (Code 86)	02/07/2014

II. Continuous professional development

The Boards of Inspectors take a large responsibility in the support of the professional development of the pedagogical staff (with exception of the management staff).

According to the agreed policy, training is provided in different ways to support the quality of teaching and learning.

1. *In-service training plan year 2013*

1.1 Nursery and Primary Cycles: In-service training courses scheduled for 2013

Dates	Subjects	Inspectors responsible	Places	Number Participants	Number Experts	Remarks	Previous	N°	O.
24-25 September	GERMAN Teachers	Mr SCHIMEK Ms RUCYS	BXL1V	40-50		All German teachers from Class 1-2	2011	7	<input checked="" type="checkbox"/>
	SWEDISH L1	Mr OTTOSSON Ms NILSSON				Joint in-service (considered with secondary INSET)	2010		<input checked="" type="checkbox"/>

1.2 Secondary Cycle: In-service training courses scheduled for 2013

Dates	Subjects	Inspectors responsible	Places	Number Participants	Number Experts	Remarks	Previous	N°	O.
24 September	FI – SW ONL	Ms HUISMAN Ms NILSSON (as observer)	BXL1I	Teachers FI/SW ONL from BXL1I and LUX I	2		1 st time	16'	<input checked="" type="checkbox"/>
26-28 September	HISTORY	Ms COELHO	MOL	48	1		2007/2010	13	<input checked="" type="checkbox"/>
27 September	CAREERS GUIDANCE	Mr DAMKJAER	BXL1II	40	1		2012	14	<input checked="" type="checkbox"/>
17-19 October	GERMAN L2-L4	Ms ECKERSTORFER	MUNICH	45	1 + 3 (Bac)			18	<input checked="" type="checkbox"/>
24-25 October	MUSIC	Ms WIJGH	MOL	40	2		2007	15	<input checked="" type="checkbox"/>
14-15 November	SWEDISH L1 (p+s)	Ms NILSSON Mr OTTOSSON	MOL	24	2	Joint inset	2010	16	<input checked="" type="checkbox"/>
October to December	MATHEMATICS - PHYSICS	Mr BRZAKALA	Local	All mathematics teachers 4-7	2	Decentralised	2010/2011/2012	17	<input checked="" type="checkbox"/>
15-16 November	DIRECTORS + DEPUTIES	OSGES	BXL1V	50	1	Specific budget	2012	19	<input checked="" type="checkbox"/>

2. In-service training plan year 2014

2.1 Nursery and Primary Cycles: In-service training courses scheduled for 2014

Dates	Subjects	Inspectors responsible	Places	Number Participants	Number Experts	Remarks	Previous	N°	O.
4 February	FRENCH L1	Mr HASTERT	LUX 2	18		ALL COORD. FR SECTION			<input checked="" type="checkbox"/>
15-16 May	GREEK L1	Mr SALAMOURAS	BXLIII	28	2		2010		<input checked="" type="checkbox"/>
29-30 April	GERMAN L2 Teachers	Mr SCHIMEK Ms RUCYS	MOL			All German teachers from Class 3-5	2011		<input checked="" type="checkbox"/>
15-16 May	EDUCATIONAL SUPPORT	Ms MUSILOVA Ms HUISMAN	MOL	25 - 30	1 - 2	Joint in-service	Annual		<input checked="" type="checkbox"/>
	SLOVENE	Ms ZVEGLIC				Paid for by the Ministry	2013		<input checked="" type="checkbox"/>
9-10 April	LATVIAN	Ms ARKLE	BXLII	6	1 - 2		1 st time		
February to June	NEW SCHOOL REPORT PRIMARY + follow-up EEC	Ms MUSILOVA Ms VAN DEN BOSCH Ms O'SULLIVAN	Local	40P SECTION COORD.		INSET Decentralised	New		<input checked="" type="checkbox"/>
7-9 July	POLISH	Ms LACZYNSKA	WARSAW	19	1	A part paid for by the Ministry	2013		<input checked="" type="checkbox"/>

2.2 Secondary Cycle: In-service training courses scheduled for 2014

Dates	Subjects	Inspectors responsible	Places	Number Participants	Number Experts	Remarks	Previous	N.	O.
January to April	MATHEMATICS - PHYSICS	Mr BRZAKALA	Local	All mathematics teachers 4-7	2	Decentralised continuation of 2013	2010/2011/2012/2013		
13-15 March	GEOGRAPHY	Ms SOFRONIEVA	MOL	35	2		2011		<input checked="" type="checkbox"/>
3-5 April	DANISH L1	Mr DAMKJAER	LUX II	15	2		2012		

3. In-service training reports received at the OSG

In-Service training for Economics 30-31 May 2013

Evaluation in-service training Music 24-25 October 2013

In-service training for Finnish and Swedish as ONL/Nursery and Primary and Secondary 24/09/2013

In-Service training for Educational Support 15-16 May 2014

In-Service training for Directors 15-16 November – Brussels IV

III. Responsibilities 2013-2014

The Members of the Board of Inspectors take responsibility for the follow up of different subjects and pedagogical issues. The expertise of each inspector is most welcome in the Board. In some subjects expertise is not always available. Therefore the Boards would like to encourage the delegations to appoint inspectors with diverse areas of expertise.

1. Nursery and Primary Cycles

Subject/Issues	Inspector/spokesman	Substitute inspector
L1	All national Inspectors	
“Early Education” Curriculum	Ms Tuulamarja HUISMAN	Ms Dana MUSILOVA
L2 FR	Mr Pierre HESS Mr Serge HASTERT Mr Pierre BRZAKALA (secondary)	
L2 EN	Ms Anne O’SULLIVAN Mr David SCOTT	
L2 DE	Mr Franz SCHIMEK Ms Dagmar RUCYS	
MATHEMATICS	Ms Linde VAN DEN BOSCH	Ms Urszula LACZYNSKA
DISCOVERY OF THE WORLD	Mr Per-Olov OTTOSSON	Ms Urszula LACZYNSKA (September 2014)
ART	Mr OTTOSSON Ms Gabriela DROC	(Ms Dagmar RUCYS)
MUSIC	Ms Dana MUSILOVA	Ms Ida JURAITIENNE
PHYSICAL EDUCATION	Ms Urszula LACZYNSKA	Mr OTTOSSON
EUROPEAN HOURS	Mr SCHIMEK	Ms Linde VAN DEN BOSCH
NON-CONFESSIONAL ETHICS	Ms Els VERMEIRE	Ms Dana MUSILOVA
ICT (Guidelines)	(To be replaced)	
EDUCATIONAL SUPPORT	Ms Dana MUSILOVA Ms Tuulamarja HUISMAN	Mr Helder LOPO GUERREIRO (May 2014)
SCHOOL TRIPS	Mr SCOTT	
CPD	Ms Els VERMEIRE Ms Linde VAN DEN BOSCH	
EVALUATION OF TEACHERS	Ms Els VERMEIRE Ms Linde VAN DEN BOSCH	
INDUCTION OF NEW TEACHERS	Ms Linde VAN DEN BOSCH	
TRANSITION	Ms Dana MUSILOVA	
DIFFERENTIATION PLANNING/TEACHING/LEARNING	Ms DROC	Mr Helder LOPO GUERREIRO
ASSESSMENT PUPILS	Ms Dana MUSILOVA	Ms Anne O’SULLIVAN Ms Linde VAN DEN BOSCH
SCHOOLS’ SELF-EVALUATION	Mr Georgios SALAMOURAS	Mr Helder LOPO GUERREIRO

2. Secondary cycle:

LANGUAGES		Main Inspector	Alternate Inspector
BG	Language 1	Ms Zdravka SOFRONIEVA	
CR	Language 1	Ms Mihaela ADAMOVIC	
CS	Language 1	Ms Olga DRAPALOVA	
DA	Language 1	Mr Lars DAMKJAER	
	Foreign Language	Mr Lars DAMKJAER	
DE	Language 1	Mr Stefan WALZ	Ms Karin ECKERSTORFER
	Foreign Language	Ms Karin ECKERSTORFER	Mr Stefan WALZ
EL	Language 1	Ms Margarita KALOGRIDOU	Mr ANASTASIADES (CY)
	Foreign Language	Ms Margarita KALOGRIDOU	Mr ANASTASIADES
EN	Language 1	Ms Moyra HADLEY	
	Foreign Language	Ms Moyra HADLEY	Ms Joan SUTTON
ES	Language 1	Ms Eugenia GONZALEZ MEDINA	
	Foreign Language	Ms Eugenia GONZALEZ MEDINA	
ET	Language 1	replaced by Ms Maie KITSING	
FI	Language 1	Ms Tuulamarja HUISMAN	
FR	Language 1	Mr Dominique WILLE	
	Foreign Language	Mr Dominique WILLE	
GA	Foreign Language	Ms Linda O'TOOLE	
HU	Language 1	Ms Zsuzsanna NYIRŐ	
IT	Language 1	Ms SACCARDO (June 2014)	
	Foreign Language	Ms SACCARDO (June 2014)	

LANGUAGES		Main Inspector	Alternate Inspector
LT	Language 1	Ms Violeta VALIUŠKEVIČIENĖ	
LV	Language 1	Mr Normunds VENZEGA	
MT	Language 1	Mr Georges MIFSUD	
	Foreign Language	Mr Georges MIFSUD	
NL	Language 1	Ms Linde van den Bosch (June 2014)	Ms Vermeire (June 2014)
	Foreign Language	Ms Linde van den Bosch	Ms Vermeire
PL	Language 1	Mr Konrad LESZCZYNSKI	
PT	Language 1	Ms Helena Maria COELHO	
	Foreign Language	Ms Helena Maria COELHO	
RO	Language 1	Ms Anca-Denisa PETRACHE	
SK	Language 1	Ms Jana HANDZELOVÁ	
SL	Language 1	Ms Mojca POZNANOVIČ-JEZERSEK	
SV	Language 1	Ms Karin NILSSON	
	Foreign Language	Ms Karin NILSSON	

OTHER SUBJECTS	Main Inspector	Alternate Inspector
BIOLOGY	Mr Edouard RIES	
CHEMISTRY	Mr Edouard RIES	
ECONOMICS	Ms Zdravka SOFRONIEVA	
ART	Ms Karin NILSSON	
MUSIC	Mr Normunds VENZEGA (June 2014)	
PHYSICAL EDUCATION	Ms Karin ECKERSTORFER	
GEOGRAPHY	Ms Zdravka SOFRONIEVA	
ANCIENT GREEK	Ms Margarita KALOGRIDOU	Mr ANASTASIADES (CY)
HISTORY	Ms Helena Maria COELHO	
ICT	Mr Pierre BRZAKALA	
LATIN	Mr Dominique WILLE	
MATHEMATICS	Mr Pierre BRZAKALA	
ETHICS	Mr Pierre BRZAKALA	
PHILOSOPHY	Ms Els VERMEIRE (June 2014)	
PHYSICS	Mr Pierre BRZAKALA	
HUMAN SCIENCES	Ms Helena Maria COELHO	Mr Konrad LESZCZYNSKI
INTEGRATED SCIENCE	Mr Edouard RIES	
RELIGION	Mr Hendrik TAUBER	

IV. Inspection visits

In the European Schools system the inspectorate performs a dual role. On the one hand, the inspectorate takes the lead in setting the curriculum and the pedagogical objectives, as well as in supporting the quality of education.

On the other hand, the inspectorate is responsible for assessment and evaluation of individuals and of the schools as a whole.

1. Statutory individual visits to evaluate pedagogical staff 2013-2014

Evaluation visits to be conducted between September and December 2013 (2nd year of secondment)	157 seconded teachers – confirmation of the contract
Evaluation visits to be conducted between September 2013 and June 2014 (5th year of secondment)	191 seconded teachers – extension of the contract
TOTAL 2013-2014	348 seconded teachers have to be evaluated

- Follow-up on implementation of the Early Education Curriculum organised jointly with the decentralised in-service training course for the new School Report. Period: February-June 2014.

2. Whole School Inspections

Long-term calendar



	2011	2012	2013	2014	2015	2016
Alicante			MAY TUULAMARJA		MAY	
Bergen		NOVEMBER ULVI		NOVEMBER		NOVEMBER
Brussels I			MAY ULVI		MAY	
Brussels II	NOVEMBER HELENA		NOVEMBER (not sent)	MARCH	NOVEMBER	
Brussels III			NOVEMBER HELENA		NOVEMBER	
Brussels IV				MARCH ANNE		MARCH
Culham		NOVEMBER TUULAMARJA		NOVEMBER		
Frankfurt					MAY TUULAMARJA	
Karlsruhe	MAY MARIANNE		APRIL		APRIL (?) Stefan (?)	
Luxembourg I			MARCH HELENA		MARCH	
Luxembourg II					MARCH HELENA	
Mol		MARCH TUULAMARJA		MARCH		MARCH
Munich		MAY LARS		MAY		MAY
Varese				MAY TUULAMARJA		MAY
Total	2 WSI	3 WSI	2 DR/4 WSI	5 DR/2 WSI	4 DR/4 WSI	2 DR/3 WSI



Desk research/Follow-up inspection
Whole School Inspection

Steering Group
4 or 6 Inspectors (depending on the size of the school)

13 DR/18 WSI
about 6 years

	2017	2018	2019	2020	2021	2022
Alicante	Whole School Inspection		Desk research/Follow-up inspection		Whole School Inspection	
Bergen		Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection
Brussels I	Whole School Inspection		Desk research/Follow-up inspection		Whole School Inspection	
Brussels II	Desk research/Follow-up inspection			Whole School Inspection		Desk research/Follow-up inspection
Brussels III	Whole School Inspection		Desk research/Follow-up inspection		Whole School Inspection	
Brussels IV		Whole School Inspection		Desk research/Follow-up inspection		Whole School Inspection
Frankfurt	Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection	
Karlsruhe	Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection	
Luxembourg I	Whole School Inspection		Desk research/Follow-up inspection		Whole School Inspection	
Luxembourg II	Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection	
Mol		Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection
Munich		Desk research/Follow-up inspection		Whole School Inspection		Desk research/Follow-up inspection
Varese		Whole School Inspection		Steering Group		Whole School Inspection
Total	4 DR /4 WSI	3 DR/2 WSI	4 DR/3 WSI	2 DR/4 WSI	3 DR/4 WSI	3 DR/ 2 WSI

 Desk research/Follow-up inspection
 Whole School Inspection

 Steering Group
 4 or 6 Inspectors (depending on the size of the school)

**19 DR/19 WSI
about 6 years**

The follow-up inspection at the ES, Brussels II scheduled for late 2013 was postponed until March 2014 at the school's request.

WSIs conducted during the 2013-2014 school year:

European School, Brussels III, 11-15 November 2013: presentation of the report to the JBI and the JTC at their February 2014 meetings – 2014-01-D-3-fr-1

European School, Brussels IV, 3-7 March 2014: Presentation of the report to the JBI/JTC at their October 2014 meetings

European School, Brussels II – Follow-up inspection: 13-14 March 2014: Presentation of the report to the JBI/JTC at their October 2014 meetings

European School, Varese, 19-23 May 2014: Presentation of the report to the JBI/JTC at their October 2014 meetings

European School, Mol – Follow-up inspection: June 2014 (Back to the school for further details): Report to the JBI/JTC at their February 2015 meetings

V. Results in 2013-2014

- 9 large pedagogical meetings: 2 meetings of the Board of Inspectors (Nursery and Primary), 3 meetings of the Board of Inspectors (Secondary), 2 meetings of the Joint Board of Inspectors and 2 meetings of the Joint Teaching Committee.
- 83 operational working groups, chaired by the Inspectors, which 148 meetings in all, with a total of 183 meeting days (from September 2013 to August 2014).
- 19 in-service training courses for the nursery, primary and secondary teachers (from September 2013 to June 2014).
- 86 inspection visits – essentially inspections that are mandatory under the Regulations for Members of the Seconded Staff) between September and December 2013).
- 3 team inspections on the new Whole School Inspection model and 2 follow-up inspections on the initial team inspection.
- Revision of the organisation of studies in S1-S3
- In total 15 syllabuses were proposed in 2013-2014, breaking down into 9 new syllabuses that were approved with entry into force in September 2014, 2 new syllabuses that were approved in October 2013 with immediate entry into force and 4 syllabuses that were amended in 2013-2014 with immediate entry into force.
- Implementation of the 'New structure for the Language 3 written and oral examinations in the EB' – new syllabus for all L3s.
- Implementation of the assessment policy for the primary school – accompanied by in-service training between February and June 2014, organised jointly with follow-up on implementation of the Early Education Curriculum.
- Decentralised advanced in-service training for Mathematics in the secondary cycle and decentralised in-service training for use of the technological tool for the other scientific subjects (mainly physics) were also organised.
- Developments of tools and pilot project for implementation of the guidelines for reflection, observation/(self-)evaluation of teachers in the nursery, primary and secondary cycles of the European Schools.
- Proposed new marking/grading scale in the secondary cycle (not approved by the BoG – the WG was given an additional mandate).
- Follow-up on the policy of implementation of Educational Support in the ES.
- Annual statistical report on integration of children with special educational needs.
- Planning of the Working Groups of the European Schools – 2014 budget(2014-01-D-42-fr-2)

- Several documents were approved during the 2013-2014 school year and are to be implemented in September 2014 or their entry into force was immediate (ief).

Teaching standards for the ES	2012-09-D-11-fr-4
'Special arrangements in European Baccalaureate written exams assessment'	2013-06-D-15-en-3
Harmonised assessment at the end of year 5 and written examinations leading to B marks in year 5	2013-05-D-34-fr-4 (ief)
Guidelines on organising student exchanges in the European Schools	2014-04-D-9-fr-1 (ief)
Assessment tools in the primary cycle of the European Schools including the final version of the school report	2013-09-D-38-en-5
Organisation in the secondary – S1-S3	2013-09-D-17-fr-4
Quality Assurance procedure for the Approval of Curricula (syllabuses) in the European schools	2013-01-D-52-en-2 (ief)
Guidelines for organisation of the Working Groups coordinated by the Pedagogical Development Unit	2014-01-D-40-fr-2 (ief)
Guidelines for the production, management and publication of the curricula/syllabuses of the European Schools	2014-01-D-41-fr-2 (ief)